

>>>BLOOM TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING 04/09/05<<<

Joseph Smith, Chairperson, called the meeting to order. Members present were Trustees Smith, Larry Coyle, David Petty and Carol Moore, Clerk. Also present were Anne Darling Cyphert, Board Office Admin. & Bldg/Zoning Admin; Tom Scholl, Road Department Superintendent; Terry Gill, Fire Chief; and several interested citizens. Smith led in reciting the Pledge of Allegiance.

**PUBLIC COMMENT:**

- Brian Randles, speaking for his wife who is President of the Bloom Elementary PTO, expressed thanks to Bloom Township Fire Department for donating a prize of a ride on a fire truck to the PTO for the carnival.

**CLERK REPORT:**

- **Motion** by Coyle, second by Petty, to approve minutes of the 3-23-05 Special Meeting and 3-23-05 Regular Meeting. Motion carried 3-0.
- **Motion** by Petty, second by Coyle, to approve payment of bills in the amount of \$43,498.58 and Payroll/charges in the amount of \$83,697.76 after being certified by the clerk that funds are available. Motion carried 3-0.
- Announcements:
  - Total 1<sup>ST</sup> HALF Real Estate Tax Settlement has now been received.
  - 2004 Annual Report received from The Fairfield County Engineer's Office. Clerk will route it around to all trustees to review.

**OLD BUSINESS:**

- Tree Cutting and Debris Removal Bids: The trustees reviewed and discussed the three bids received and opened at the previous meeting regarding tree cutting and debris removal for the remainder of 2005. Petty expressed that Arbaugh's bid is not complete. Arborturf's bid was lower than Mid-Ohio. Scholl spoke on behalf of Arborturf and voiced his support.

**RESOLUTION #25-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to approve the bid from Arborturf.

Motion by Coyle, Second by Petty

ROLL CALL:

Coyle: Yes

Petty: Yes

Smith: Yes

Motion carried 3-0.

Clerk Moore cautioned that even though the contract had been awarded to Arborturf, a purchase order must be cut prior to any work being done by Arborturf. Moore reminded everyone that Scholl had approved work by Arborturf in excess of the purchase order previously this year and that should not be allowed to happen again. Moore told the trustees they can choose to approve an expenditure amount now or they can have Scholl bring an amount for approval at a future meeting if he needs work to be done by Arborturf. The question was asked if a purchase order was necessary if the job was less than \$750. Moore said emphatically that trustee approval is required for any amount because the \$750 had already been exceeded this year. No amount was approved by the trustees at this meeting.

- Annual Road Maintenance Program Bids: Only one bid was received and that was from Shelly Company, Lancaster, Ohio. The trustees reviewed the bid with Rick Bennett of Shelly Company. It was confirmed that the bond and necessary documentation had been provided. It was discussed that \$300,000 would be for the road project with an additional \$20,000 earmarked for Brandt Road. Scholl and Bennett will bring a proposal with numbers to the next meeting.

**RESOLUTION #26-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** that The Shelly Company is awarded the township's annual summer road maintenance program contract for 2005 based on the submitted unit pricing as follows:

Motion by Petty, Second by Coyle

ROLL CALL:

Coyle: Yes

Petty: Yes

Smith: Yes

Motion carried 3-0.

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- FEMA report: Dave Petty reported we have applied for a grant in the amount of \$39,500 for reimbursement of funds expended on the ice storm damage. He said there may be problems with some reimbursement of the Arborturf bill due to it not being bid properly. It may take a few months before we learn how much we will receive.
- Greencastle Project report: Barry Holmes reported he has checked with M-E's legal counsel and M-E Engineering is working within the law regarding bidding the project. He also spoke with Stan Dobrowski, Township Legal Counsel for the Greencastle project, who confirmed this. Clerk Moore stated she would like to have copies of the three bids that M-E received. Holmes has the state architect's approved drawings and they will be followed as instructed. There are some gutters that need repaired. The parking area will be striped and patched but not resurfaced due to an anticipated cost over \$50,000. He said Kokosing will use the property for their Lithopolis Road project and will repair the holes in the parking lot with patchwork. Kokosing will use the second building and will clean it up for their use.

Clerk Moore addressed Holmes about the proposed contract. She said Bloom Twp has construction insurance through OTARMA. Moore said attorney Jerrold Schwartz advised that the contract needs a "not to exceed" amount for M-E's fee. It was agreed and initialed in the contract that the fee will not exceed \$17,000. Holmes said travel time is excluded but anticipates it around 40 hours at approximately \$60 per hour. He will renew the building permit tomorrow and a signed agreement from the township is needed to resubmit to the state.

Holmes requested to have one contact person from the township. It was agreed he would use Smith as primary contact, Petty as secondary. Discussion about ADA grant: Holmes explained why we do not qualify. Coyle will inquire about dumpster service.

Holmes said he had spoken with a prevailing wage specialist and confirmed they can act as the prevailing wage coordinator as long as everything is documented properly. Cyphert reported she had given M-E's contact information to Kathryn Gronbach from the Industrial Commission's Prevailing Wage Division. Gronbach said she would contact Holmes and report back to Cyphert if she was not satisfied with him acting as Prevailing Wage Coordinator. Smith will contact Carl Short about drilling a well for Greencastle property. Holmes will write contracts for three contractors to begin work.

**Motion** by Coyle, second by Petty to authorize Smith as signatory agent for the contracts M-E will provide for contractors for the Greencastle project. Motion carried 3-0.

**NEW BUSINESS**

- Coyle reported other townships (Hocking and Berne) used a local contractor that performed satisfactory work. Rick Bennett of Shelly Company confirmed this.
- **Motion** by Petty, Second by Coyle to set Special Meeting for May 11, 2005, at 2:00 p.m. to meet at Coonpath and Kauffman Rd to drive the road to view what needs to be done for ISSUE 2 project. Motion carried, 3-0.

**BLDG/ZONING & BOARD OFFICE REPORT:**

- Inspector Anne Cyphert reported on the following:
  - RPC requests comments on the plat for Cedar Knoll. The form for comments is on the table for trustees and department heads to review and comment.
  - 1<sup>st</sup> quarter new home permits are down from 2004 1<sup>st</sup> quarter. There have been 6 new home permits for 1<sup>st</sup> quarter 2005 compared to 12 in 2004.
  - Cyphert is working with legal counsel on the Doss issue.

**FIRE DEPARTMENT REPORT:**

- Terry Gill reported on Drug Testing Program. He and Scholl attended the first training session at Working Partners. Gill said Bill Carroll was unable to go but will represent the union at future training sessions. Gill said Working Partners will write the grant to get us reimbursement for the program.

Gill said we are approved by Workers' Comp for this program for 5 years in which we get a 15% discount on our BWC premium. Kim is our BWC rep. We are required to have an employee-assistance program. He spoke with Barry Walker of Trimmer Insurance about treatment if it is needed. He said several options are available.

**Motion** by Petty, second by Coyle to appoint Terry Gill as Program Administrator for the Working Partners program. Motion carried 3-0.

- Violet Township has an employee whose son passed away and the duty crew from Violet Twp. will attend the funeral. Gill said seven firefighters from Bloom Township will volunteer their time during the funeral. Bloom Township's spare medic will be available as well. The trustees agreed to this.
- Gill received an estimate from Atwood Door Company for new doors and openers at Station 551. Five new doors and openers will cost \$13,910. He would like to spend the money from the Facilities Repair line in the budget.

**Motion** by Petty, second by Coyle to approve the offer of \$13,910 from Atwood Door Company to replace 5 bay doors with openers at the fire station. Motion carried, 3-0.

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- Gill said Greenfield Twp broke ground today on their new fire station. Based on discussion with the union about the engine running with the medic, Gill is concerned about the position the township could be in with Greenfield Township moving its fire station farther from Bloom Township. He suggested looking at joining with Greenfield Twp. and Village of Carroll, to put employees at the old Greenfield Twp. firehouse. This would necessitate Bloom Township adding an engine to Carroll that would respond to auto accidents. He presented the trustees with a proposal to purchase a used 1994 rescue truck with 32,000 miles to replace the truck that could be sent to Greenfield Twp. It's now located in Florida. The purchase price is \$125,000. Gill found financing with 10% down and \$25,000/annual payments for five years. Clerk Moore prefers to pay cash instead of financing if this vehicle is to be purchased. Petty suggested considering a three year loan with more of a down payment. Smith suggested sending someone to look at it before considering purchasing it. It was noted that it might be premature to buy a new vehicle since Greenfield Twp Fire is not scheduled to move to the new station until January of 2006. Gill would like to send two employees to Florida to research the rescue truck.

**Motion** by Petty, second by Coyle to approve sending two firefighters to Florida to check out the proposed fire truck. Motion carried, 3-0.

- Medic 552 was sent to Company Wrench for inspection. It was discovered the air compressor and brakes need replaced.

**Motion** by Petty, second by Coyle to approve expenditure over the \$750 limit for repairs on Medic 552. Motion carried 3-0.

- Gill complimented Cyphert for assisting the department in obtaining a permit for a resident who wants to build a new house with the agreement that the old house will be destroyed prior to occupancy.

**ROAD DEPARTMENT REPORT**

- Scholl reported that Northeast Gas needs permission to work in right of way in Sections 1-24. Mr. Woods from Northeast Gas reported on the goals of the company.

**RESOLUTION #27-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** that Northeast Ohio Natural Gas Company is granted permission to work in the Township's right-of-way in Sections 1-24 of Bloom Township. The purpose of the work will be to dig and bury natural gas lines for residential use to homes in the said named sections of Bloom Township.

BE IT FURTHER RESOLVED that it is understood that all Township road right-of-ways will be returned to the same or better condition than existed before work was started.

BE IT FURTHER RESOLVED that this Resolution is valid only if Northeast Ohio Natural Gas Company returns a finished permit application with the necessary fee (\$50) before the first of July 2005.

Motion by Petty, second by Coyle

ROLL CALL:

Coyle: Yes

Petty: Yes

Smith: Yes

Motion carried 3-0

- Scholl said he wanted to stockpile material at Greencastle and wondered how Kokosing's plans would affect this. He was told to talk to Barry Holmes.
- Scholl needs approval to purchase culvert pipe in the amount of \$2500.

**Motion** by Petty, second by Coyle to approve the purchase of pipe in the amount of \$2500. Motion carried 3-0.

**UNFINISHED BUSINESS:**

- Petty stated he met with State Representative Tim Schaffer and learned the cut to the Local Government Fund will be about 5%. He said there is also discussion at the state about combining fire departments.

Smith adjourned the meeting.

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Joseph Smith  
Chairperson

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Carol J. Moore  
Clerk