

>>>BLOOM TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING 05/25/05<<<

Joseph Smith, Chairperson, called the meeting to order. Members present were Trustees Smith, Lawrence Coyle, David Petty and Carol Moore, Clerk. Also present were Anne Darling Cyphert, Board Office Admin. & Bldg/Zoning Admin; Terry Gill, Fire Chief; and several interested citizens. Smith led in reciting the Pledge of Allegiance.

**PUBLIC COMMENT:**

- Brian Randles thanked the fire department for donating the fire truck ride for the Bloom Elementary PTO. It raffled for \$100. A total of \$6000 was raised at the carnival.
- Robert and Rosie Vance would like the Alspach Road Drainage issue to be discussed at some point during this meeting.

**CLERK REPORT:**

- **Motion** by Coyle, second by Petty to approve minutes of the 05-11-05 regular meeting. Motion carried 3-0.
- **Motion** by Petty, second by Coyle to approve payment of bills in the amount of \$32,943.27 and payroll/charges in the amount of \$38,519.28 after being certified by the clerk that funds are available. Motion carried 3-0.
- **RESOLUTION #29-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to enter into agreement, Contract #18, with ODOT for the purchase of salt for the 2005-2006 Winter season. Estimated requirements to be listed as 500 tons.

Motion by Petty, second by Coyle.

ROLL CALL:

Coyle: yes

Petty: yes

Smith: yes

Motion carried 3-0.

- Discussion of lease agreement that construction manager Barry Holmes worked out with Kokosing. Kokosing wants to lease the Greencastle annex while they work on Lithopolis Road this summer. In exchange they will clean-up the interior of the annex building and patch two areas of the parking lot that are required to be repaired prior to Twp obtaining an occupancy permit. It was decided not to have Kokosing do any parking lot work other than the two areas required in the agreement due to the high price quoted for additional patching work.

**RESOLUTION #30-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to approve the lease agreement with Kokosing for Greencastle annex for the period May 16, 2005 through October 31, 2005. This includes interior clean-up of the building and patching of the parking lot as illustrated in the contract.

Motion by Coyle, second by Petty.

ROLL CALL:

Coyle: yes

Petty: yes

Smith: yes

Motion carried 3-0.

- Moore requested the trustees pass a resolution reducing the copy fee from \$.25 to \$.05 per page to reflect the actual costs involved.

**RESOLUTION #31-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to set the fee charged for copies at \$.05 per page which represents actual costs.

Motion by Coyle, second by Petty.

ROLL CALL:

Coyle: yes

Petty: yes

Smith: yes

Motion carried 3-0.

- Moore presented a revised OP&F pick-up resolution for the trustees to adopt and sign. This is required due to the change of pick-up with the firefighters' contract effective 1-1-05. The twp began picking up (5%) half of all fulltime union firefighters' employee share. The only change is that categories 0% and 2.5% were eliminated. Moore discussed this change and the wording for the resolution with John Davis, OP&F employer assistance manager. Copy will be sent to OP&F and copy on file with clerk.

**RESOLUTION #32-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to approve revised OP&F Pick-Up Resolution as presented.

Motion by Petty, second by Coyle.

ROLL CALL:

Coyle: yes

Petty: yes

Smith: yes

Motion carried 3-0.

- Leatherman contract is ready for signature. Stan Dobrowski, Twp's attorney for the Greencastle project, worked with M-E Company's Barry Holmes to produce a proper contract with Leatherman because the original prepared contract was not adequate. Moore said trustee approval and signatures are needed for the contract.

Coyle said Ruscilli Construction was performing the work, not Leatherman. Coyle said no one has been on the job for 3 weeks.

Cyphert explained the project was delayed due to the architect, Trepicone, having left out the rebar specification from the plans. The State wanted Trepicone to revise his own plans, however,

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Trepicone's phone is disconnected and he has been unreachable, causing further delay. Holmes had to get one of M-E's engineers to write the change letter that Holmes had to take to the State for approval.

Moore offered to request Holmes attend a trustee meeting to answer questions for the trustees. It was decided not to sign the contract at this time. Smith would contact Barry Holmes for further explanation. Following a satisfactory explanation, the trustees will schedule a special meeting to sign the contract if it is needed to prevent further delay of the project.

**OLD BUSINESS:**

- Slough Road Issue: Coyle reported the board needs to request a legal opinion from the prosecutor's office regarding how to proceed. Coyle said the road has been there 40 years therefore that may be a factor. Petty concurred. Smith said what we do with this situation will affect every township in Fairfield County. Cyphert will send the letter Thursday to Maureen Markwood, Asst. Prosecutor.
- Greencastle update: Cyphert reported the well driller did not show up to meet with Barry Holmes at Greencastle for a scheduled appointment. She said Holmes is concerned because the well driller will not pull the health permit that will warrant the work. Holmes had told Cyphert he will find another well driller. Smith will contact the well driller for further explanation.
- **ISSUE II Project:** Coyle reported on Kauffman Road proposal that will necessitate a resolution;

**RESOLUTION #33-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** that it has been determined that Kauffman Road, TR 205 needs to be reconstructed from the Bloom Township line north to Brandt Road. The reconstruction shall consist of widening the road and shoulders, correcting drainage, resurfacing with asphalt concrete and improving the roadway. The County Engineer is hereby ordered to make surveys, plans, profiles, cross sections, estimates, and specifications required for the improvement.

Motion by Coyle, second by Petty.  
ROLL CALL:  
Coyle: yes  
Petty: yes  
Smith: yes  
Motion carried 3-0.

**Motion** to appropriate \$25,000 in contracted services line for payment of consultant services for the Issue II Kauffman Road project for plans, profiles, cross sections, estimates and specifications required for the improvement. The trustees have requested the Engineer's Office use Lockwood, Lanier, Mathias and Noland. Motion carried 3-0.

Coyle stated he is working with the county engineer's office regarding this project. He said unless the state voters approve a renewal of Issue II, this may be the last year for Issue II projects.

- Alspach Road Flooding Issue: The Vance's reported the Fairfield County Commissioners have rejected plans to address the flooding there. A vacant house next to the Vance's is in question as to whether the township can enter the property to try to fix the situation. Coyle suggested forming a new drainage district with other neighbors. Mr. Vance said a 12" pipe would alleviate the problem but the county would only authorize a 10" pipe. They encouraged the township to pursue the issue and expressed appreciation for the trustees' help. Coyle will meet with Jeff Baird from the County Engineer's Office to discuss the issue. Petty suggested the township perform the work if the county won't. Coyle said if township tax dollars are spent, the township will have to litigate the issue against the other property owners. Mr. Vance said local contractor Rick Alhouse estimates the cost to be around \$30,000.

**NEW BUSINESS:** None

**BLDG/ZONING/& BOARD OFFICE REPORT:**

- Anne Cyphert reported she and Smith will meet with a potential developer on Friday to discuss the application procedure for a PUD.
- Cyphert presented the trustees with a proposal to amend fees for commercial structures.

**RESOLUTION #34-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** that commercial zoning fees be set at \$900 for the first 1000 sq. ft. and \$16.50 for every 100 feet thereafter.

Motion by Petty, second by Coyle.  
ROLL CALL:  
Coyle: yes  
Petty: yes  
Smith: yes  
Motion carried 3-0.

**FIRE DEPARTMENT REPORT:**

- Terry Gill reported that a heart monitor will be purchased by the firefighters' association with funds received from a donation. Another donation came from a citizen. This \$10,000 was given to the Bloom Twp Fire Dept to be used for training. Chief Gill expressed his gratitude.
- Gill reported that he has now received the Federal Grant funds that he will use to purchase new air packs. The total is \$67,213 which represents 90% from FEMA and 10% township funds. Gill would like to donate the old air packs to the Volunteer Firefighters Resource Organization.

**Motion** by Petty, second by Coyle to donate the old air packs to the Volunteer Firefighters Resource Organization. Motion carried 3-0.

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- Memorandum of Agreement is ready for trustees and firefighters' union to sign regarding drug free workplace policy. It will be signed at the next meeting.
- The new bay doors with openers have now been installed on the fire station.
- Gill presented photos from Widener Design and Construction in Leesburg, Ohio, of a potential new firehouse substation that would cost \$69 per square foot turn-key. Gill would like to explore the Greencastle property for possible placement. Trustees and Gill discussed costs that other nearby townships are paying for other types of construction. One is paying 144 sq ft and another is paying 110 sq ft for a substation. Gill and Petty had visited Widener Design and Construction and both agreed 4,000 would be a desirable size for a substation.
- Tornado sirens: Gill is still working with the County Emergency Management Agency on getting a tornado siren.

**ROAD DEPARTMENT REPORT:**

- Petty reported in the absence of Road Superintendent Tom Scholl. He said he determined there should be money spent in the road district fund. He said he had discussed this with the clerk and she is in agreement. Petty suggested an extra \$150,000 could be spent with Shelly Company this summer. Coyle asked why it wasn't done before. Petty said only about 70% of money was appropriated for the Road Department. Moore reminded the trustees she had proposed that sometime during 2005 we create a Reserve Fund for building a new road barn at Greencastle if that is the direction the trustees wanted to go. In that case we would want to reserve those funds for the project. If no road barn is needed, then we definitely should be spending the money on the projects Scholl has identified as needed. Petty said the trustees need to decide the direction they want to go so the clerk has guidance in planning the budget for the remainder of this year and for 2006.

Petty said about \$5000 to \$20,000 needs to be spent on tree removal. Scholl would need to get estimates from Arborturf.

Coyle said the Alspach and Sitterley roads drainage issues may need funding as well that could take from Shelly additional projects. Moore said she originally placed \$380,000 for the summer road maintenance project. Smith suggested spending \$100,000 extra for Shelly Company and keeping \$80,000 for two other safety projects that had been discussed.

Scholl will be told to get a firm, written estimate from Arborturf. Road Department Employee Randy Solt said he was aware of only one tree that needs addressed.

Petty said regarding the Road and Bridge Fund, he worked with Scholl on a wish list. He said Scholl wants a new tractor mower with a cab. Petty presented an estimate of \$30,788 from Franklin Tractor. Scholl also wants a mini-hoe for \$58,000. Road workers Solt and Kouns agreed that it is needed.

Coyle said before we jump too heavily into equipment, we need to decide what will be constructed at Greencastle. Petty said Scholl would like to save \$25,000 from this year's budget and match it next year for a new pickup truck. Coyle suggested long-range planning is needed before any commitments are made.

- Solt said the Road Dept needs to rent a bull dozier at \$1545 for one week from Nations Rent. Smith said rental of hoe should be considered before purchasing it. **Motion** by Petty, second by Coyle to authorize renting the dozer at a cost of \$1545 for one week. Motion carried 3-0.
- Petty reported that two part-time positions are needed for the summer for the Road Dept. for mowing. He presented two resumes for consideration. Smith said the positions should be advertised. Discussion of the job description and pay.

Chief Gill, the township Drug-Free Workplace Program Administrator added that the advertisement should include that the applicant will be drug-screened prior to employment.

**Motion** by Petty to advertise in Cyphert's weekly Gazette column as follows: Two summer part-time workers for the Road Dept, approximately 20 hours per week, 8/hr, at least 18 years old, to begin June 15 through September 5, 2005. Job description: part-time position for mowing of township cemeteries and groundskeeping duties and other duties as assigned. Bloom Twp is a drug-free, alcohol-free workplace. Applicants will be pre-employment drug-tested. Motion carried 3-0.

- Petty asked whether warning letters should be sent to potential violators of noxious weeds. No action was taken regarding this; however the trustees did agree to advertise for bids for mowing of noxious weeds.

**Motion** by Coyle, second by Petty to advertise for bids for mowing of noxious weeds. Motion carried 3-0.

**UNFINISHED BUSINESS:**

Lt. Tim Vorhis from the Fairfield County Sheriffs Office suggested using Prisoners at Work for mowing work. The only cost would be the \$22.50 hourly rate of a special deputy. He announced a sheriff's office safety program on Tuesday, May 31, 7-9pm, at the Liberty Center. There will be free community service training such as safety, property protection, and a neighborhood watch program.

Smith adjourned the meeting.

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Joseph Smith  
Chairperson

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Carol J. Moore  
Clerk