

<<<BLOOM TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING 04/16/07>>>

Brian Randles, Chair, called the meeting to order at 7:30 p.m. Members present were Trustees Randles, David Petty, Joseph Smith, and Fiscal Officer Carol Moore. Also present were Fire Chief Terry Gill; Randy Solt, Road Supervisor; and Anne Darling Cyphert, Board and B/Z Administrator; and several interested citizens.

Randles asked everyone to join him in the Pledge of Allegiance and to remain standing for a Moment of Silence in honor of our troops serving in the Military throughout the world and the victims of the Virginia Tech incident.

PUBLIC COMMENT:

Smith said Jeff Baird from the Engineer's Office requested the Kauffman Road (Issue I project) be discussed. Smith said Baird would like to meet with township officials and follow it with a public meeting inviting the neighbors to inform them about what will be happening with their area regarding the Issue 1 project. Discussion regarding underground digging. Proper procedures will be followed for digging. Smith said the concern is to make the road safer. Cyphert offered to write a letter to the neighbors when the trustees want to relay information to them. Smith will set up a time to meet with Baird and Randy Solt to view the proposed project. The other trustees will view it at a later time on their own.

FISCAL OFFICER REPORT:

- **Motion** by Smith, second by Petty to approve minutes of regular meeting held 3-28-07. Motion carried 3-0.
- **Motion** by Smith, second by Petty to approve payment of Fire Dept. invoices with Company Wrench: Service motor, repair air conditioning, new brakes, rotors, calipers, change rear end oil for total of \$2,512.76.
- **Motion** by Smith, second by Petty, to approve payment of bills in the amount of \$81,040.62 and Payroll/charges in the amount of \$76,901.76 having been certified by the fiscal officer that funds are available. Motion carried, 3-0.
- **CORRESPONDENCE/ANNOUNCEMENTS**
 - Ltr from county commissioners regarding rescheduling vote on Access Management Plan.
 - Credit Cards for SuperAmer. are here. Moore asked users to turn in old cards and sign out new ones.
 - Ltr from Violet Twp on shared road maintenance with Bloom Township.

OLD BUSINESS:

- Discussion of meeting room roof quote: Another quote was received before the meeting. One contractor said our slate roof is still in good shape. Another quote requested money up front from the township which cannot be done. All quotes were reviewed by the trustees. Randles suggested just repairing the steeple. Smith stated since the longevity of the building is important, we should consider redoing the entire roof. Petty stated he recalls the contractor from ME Building Consultants saying we need a new roof. The matter will be discussed at the next meeting.

NEW BUSINESS: None

ADMINISTRATIVE OFFICE REPORT:

- **Motion** by Petty, second by Smith to endorse the appointment of Larry Coyle to Fairfield County Subdivision regulations committee. Motion carried 3-0. Donna Abram who is Bloom Twp's representative will remain on RPC.
- Cyphert said comments on Kauffman Road from Brandt Road to Greenfield Twp. line are due to MORPC by April 23, 2007.
- 1st quarter B&Z results: 2007 New Residence: 3, 2006 was 10; 2007 Accessory Bldg: 4, 2006 was 8; 2007 Residential Additions 2, 2006 was 1; 2007 Signs was 2, 2006 was 0.
- Cyphert presented reports from the Sheriff's Office showing recent incidents of vandalism involving graffiti painting on personal property of township residents as well as on one of our township roads.

FIRE DEPARTMENT REPORT:

- Gill gave the Fire Dept activity report to the trustees.
- Update on Lithopolis Agreement: Gill said there have been emails regarding the Lithopolis Agreement. The attorney representing the township in this issue wants to contact their attorney to see why we haven't yet received the agreement for signature. The trustees agreed Gill should so instruct the attorney.
- 2006 BWC Certificate was presented to the township for no lost-time injuries.
- BWC safety council meetings that Gill attends will again earn the twp credit this year towards premiums paid to BWC.

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- Gill said a firefighter is currently attending the FF Conference in Indianapolis and he and another firefighter are going on Friday.
- Petty asked if Gill is ready to fill the current vacant firefighter position. Gill said he is still working on qualifying a candidate.
- Gill presented a rough draft of a letter to go into the fire department association newsletter regarding billing for EMS services. Suggestions were made by the trustees.

ROAD DEPARTMENT REPORT:

- Bid Proposal sheets for Summer Road Maintenance Project: Solt said there are few changes from last year. Motor paving for Brandt Road will be implemented. The trustees discussed the various projects. Moore asked Solt if he had reviewed the legal notice for bidding she had provided prior to the meeting. Discussion of bid notice and motion by Smith, second by Petty to advertise for the road project at \$450,000. Motion carried 3-0.
- The trustees reviewed a spread sheet prepared by Moore that provided a summary of the major road dept projects and expenses.
- Request for Piping 2 Ditches: one on Alspach Rd between Heister and W. Audubon (N-side), the other on Slough between both Mason's (S-side) for safety and possible road slipping. Total distance will be 280' with surface drains installed, graded and seeded.

Motion by Smith, second by Petty to accept the \$5,095.88 proposal from Solt. Motion carried 3-0.

- Solt presented two options under \$750 to replace crawl space doors at Greencastle.
- Update on Greencastle Drainage Project: Solt said he still has to take permits to the county for approval. Randles asked him to do so before next trustee meeting.
- Update on Force Accounting: Solt reported on his meeting with the county engineer's office regarding Force Account requirements. He received the spreadsheet utility to do calculations.
- Weight Limit signs were taken down today.
- Violet Twp Letter with subject "2007 Shared Road Maintenance": Trustees are in agreement.
- Cemetery report by Dan Starkey: Starkey had presented an alternative to grave stone reconstruction at Old Wesley Chapel Cemetery. He said it would be a large time, labor and equipment commitment and would take two summer seasons to complete the work. A weather proof map keyed to on-ground metal markers could be placed under a small shelter. He presented procedures that would be done, materials needed, equipment/supplies, and other data. Moore said since there are not specific costs tied to the project, the trustees might want to consider approving a dollar amount for Starkey to spend on this project. Moore said there is \$8,000 appropriated in the Cemetery Fund for this year. Starkey said the pioneer part of the cemetery is where the focus will be for two years. Discussion regarding possible Boy Scout projects for cemetery repairs. **Motion** by Smith, second by Petty to approve \$5,000 for expenses for Starkey's Bloom Township Cemetery Restoration Projects proposal. Motion carried 3-0.

OTHER:

- **Motion** by Petty, second by Smith, to enter into executive session for employment duties and compensation package. Motion carried 3-0.
- **Motion** by Petty, second by Smith, to come out of executive session for employment duties and compensation package. Motion carried 3-0.

ADJOURNMENT

Randles adjourned the meeting.

Brian E. Randles
Chair

Carol J. Moore
Fiscal Officer