

<<<BLOOM TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING 09/26/07>>>

Brian Randles, Chair, called the meeting to order. Members present were Trustees Randles, David Petty, Joseph Smith, and Fiscal Officer Carol Moore. Also present were Anne Darling Cyphert, Board and B/Z Administrator; Fire Chief Terry Gill; Randy Solt, Road Supervisor and several interested citizens.

Randles asked everyone to join him in the Pledge of Allegiance and to remain standing for a Moment of Silence in honor of our troops serving in the Military throughout the world.

Discussion with Scott Ziance regarding possible JEDD, possible agreement with Lithopolis, and other items.

**PRESENTATIONS AND PUBLIC COMMENT:**

- Map presentation: Wes Lambert from Municipal Publications stated his company will provide the map for township residents at no charge. The map would be paid for by advertisers. Municipal Publications would be responsible to acquire the advertisers. At least 30 advertisers are needed. The cost of a standard size ad would be about \$200. Lambert said the only requirement of the township would be to pay the postage to mail the map to township residents.

**Motion** by Smith, second by Petty to enter into agreement with Municipal Publications for publication of township map at no cost to township except postage to be distributed by July 1, 2007. Motion carried 3-0.

Lambert said he hopes to have the ads sold by the end of November, then will need it proofed by township personnel. Map will then go into production. Township hopes to have it to residents by next summer. Lambert said if his company fails to obtain enough ads, those that have already paid will be reimbursed and the company would not publish the map.

- Sam and Abby Jones of Pinehill Court expressed concern that the noxious weeds complaint Mr. Jones submitted was not acted on by the trustees who considered it a nature area and wetland. Smith said there are cattails on the property. Mr. Jones said there are none. He is concerned that septic drains onto the land. Mrs. Jones said the health department is working with the Heibler's on septic issue. She is concerned about wild animals and the uncut land is causing wild insects on her property. Smith stated the property is wet and is a nature preserve. Smith asked if they contacted the homeowners association. The Jones said it is not active. Smith suggested that Jones investigate what the homeowners association and deeds say. The trustees ruled at the last meeting they believe it is a nature preserve and a wetland. Randles said the complainants should have been at the meeting to discuss it. The Jones said they plan to come to the trustees next year to re-address the issue. It was noted that septic issues are handled by the health department and Soil and Water District deals with water flow issues.

**FISCAL OFFICER REPORT:** by Carol J. Moore

- **Motion** by Petty, second by Smith to approve minutes of regular meeting held 9/05/07. Motion carried 3-0.
- **Motion** by Smith second by Petty to approve Working Partners invoice of \$843.75 for the annual Drug Free Workplace Training. This is eligible for a 75% reimbursement from BWC. Motion carried 3-0.
- **Motion** by Smith, second by Petty to approve expenses \$8,694.00 with Berry's Barbell and Fitness Equipment and \$4,515.00 with Built Solid Fitness Center. Both expenses are part of the AFG Wellness grant. Motion carried 3-0.
- **Motion** by Smith, second by Petty to approve payment of bills in the amount of \$548,109.82 and payroll/charges in the amount of \$45,581.66 having been certified by the fiscal officer that funds are available. Motion carried 3-0.

**CORRESPONDENCE and ANNOUNCEMENTS**

- Ltr from Office of the Attorney General, Marc Dann, notifying that elected officials are required to take 3 hours public records training or designate someone else. Petty would be willing to attend. Cyphert will also attend. Moore said the Ohio Township Association strongly encourages all elected officials to attend. Trustees designated Anne Cyphert to take the training on behalf of all Bloom Township elected officials.

**Motion** by Petty, second by Smith to designate Anne Cyphert to attend the public records training on behalf of the Trustees and Fiscal Officer. Other employees are encouraged to attend. Motion carried 3-0. Moore said she will be attending. Petty said he will try to go as well.

- Ltr from Ralph Fetherolf. 2007 County Commissioners Surplus Auction OCT 20, 2007. Deadline for submitting articles for sale is OCT 1.
- Board of Elections notified township if we want to run an issue for March primary, we would need to submit it by December 20. Moore said the road levy will be last collected in 08. The trustees agreed they would like to run it in March 2008. The issue will be placed on the next meeting agenda.
- Fax From FF Cty Board of Elections: The Primary Election next year will be MAR 4, 2008. Filing deadline for any issues is DEC 20, 2007 @ 4:00 p.m. No FEB Special Election in 2008.

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**NEW BUSINESS:**

- Trustees to approve right-of-way permit:– Cyphert presented the request from AT&T with their application to cut at Kauffman Road and he submitted the \$50 permit fee.

**Motion** by Smith, second by Petty to approve the application from AT&T on file at the township office. Motion carried 3-0.

- Hazel/Cornett Noxious weeds complaint: Township received complaint from David Cornett regarding 8725 Lithopolis Road.
- **Motion** by Smith, second by Petty to notify the property owner of 8725 Lithopolis Road by certified mail to cut, destroy, or show reason why not to do so within five days of receipt of letter. Motion carried 3-0.
- Moore distributed OTA model public records policy that needs to be adopted by September 29. Moore noted that if the policy is adopted as written, the township charge per page for a paper copy is increased to \$.10 per page. All agreed to the increase due to increased costs of supplies.

**Motion** by Petty, second by Smith to adopt the OTA public records model policy as modified with our township name. Motion carried 3-0.

**OLD BUSINESS:**

- Randles stated he worked with roof contractor who will obtain county inspection before end of the project. Randles wants to make sure the soffit and flashing are installed correctly. Project came in on budget and should be finished by the end of the week.

**ZONING & BOARD OFFICE REPORT:** by Anne Darling Cyphert, Board Admin & B/Z Admin.

- Report on health dept. acreage increase: First reading has been given on a resolution to increase lot size for septic from 1.5 to two acres.
- RPC October meeting: Donna Abram will not be able to attend the meeting but Cyphert will attend on her behalf.

**FIRE DEPARTMENT REPORT:** by Chief Terry Gill

- Emergency pump repair for Engine 553: Various inspections have been done to see how to repair the pump. It did not pass the pump test so a new impeller will be needed. Mechanical seals at \$2200 will be needed. **Motion** by Petty, second by Smith to approve up to \$6000 for pump repair of Engine 553. Motion carried 3-0.

**ROAD DEPARTMENT REPORT:** by Road Supervisor Randy Solt

- Excess Equipment Contract reviewed, approved and signed by trustees.

**Motion** by Smith, second by Petty to approve the list as presented for the County Commissioners Fall Auction. Motion carried 3-0.

- Road Striping should be completed this week, weather permitting.
- Right-of-way Permit – Lithopolis Village: Cyphert will send them a bill for the permit fee.

**Motion** by Petty, second by Smith to approve work in the right of way on Waterloo Road as presented to the trustees by Solt. Motion carried 3-0.

**OTHER:**

- **Motion** by Smith, second by Petty to enter into executive session for discussion of employment duties. Motion carried 3-0.
- **Motion** by Smith, second by Petty to come out of Executive session for discussion of employment duties. Motion carried 3-0.
- Wendell Miller, retired county engineers office worker, stated he is interested in part time labor for the township. He would be ready to report to work Oct. 2. The trustees will take the matter under advisement and discuss at a future meeting.
- Trustees instructed Cyphert to investigate the required policies for driving under a CDL as to how long a driver can drive without a break.
- **Motion** by Smith, second by petty to separate the job descriptions of Cemetery Sexton and Part time Road/Maintenance Worker. Job descriptions on file in office of fiscal officer. Motion carried 3-0.
- Petition to vacate alley: Cyphert presented the trustees with a proposed letter to vacate alleys in Jefferson village. **Motion** by Petty, second by Smith to request Cyphert forward the letter to the Fairfield County Board of Commissioners. Motion carried 2-0 with Randles abstaining.
- Petty asked the trustees whether we should attend the JEDD luncheon meeting Friday. An attorney would be needed to attend as representing the township. Cyphert prefers the township have an attorney present at the meeting as other entities are doing. Randles expressed concern over the attorney's bills. The trustees and fiscal officer would like an update from Ziance as to where we are with billing now.

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**ADJOURNMENT**

Randles adjourned the meeting.

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Brian E. Randles  
Chair

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Carol J. Moore  
Fiscal Officer