

BLOOM TWP. BOARD OF TRUSTEES ORGANIZATION & REGULAR MEETING 01/8/20

CALL TO ORDER: by David Cyphert, Fiscal Officer: Members present were Carol Moore, Brian Randles, Jason Smith, and Fiscal Officer David Cyphert. Department supervisors and interested citizens were also in attendance. The Pledge of Allegiance was recited and we paused for a moment of silence in honor of our troops serving around the world.

Fiscal Officer Cyphert asks for nominations for 2020 Chair:

Trustee Moore nominates Jason Smith for Chair

ROLL: MOORE: YES RANGLES: YES SMITH: YES Res. passed 3-0.

Trustee Randles nominated Carol Moore for Vice-Chair

ROLL: MOORE: YES RANGLES: YES SMITH: YES Res. passed 3-0.

Hearing no other nominations, Fiscal Officer Cyphert adjourns the organization meeting and turns the general business meeting over to the 2020 Chair to call to order.

General Business Meeting: called to order by Jason Smith, Chair. Members present were Carol Moore, Brian Randles, Jason Smith, and Fiscal officer David Cyphert. Department supervisors and interested citizens were also in attendance.

PUBLIC COMMENT & PRESENTATIONS: Brian Stewart, candidate for 78th District Rep. introduced himself and spoke about his interest in the race.

FISCAL OFFICER'S REPORT: by David Cyphert, Fiscal Officer

- Motion by Randles, second by Moore to receive and file minutes from 12-30-19 meeting. Motion carried 3-0.
- Motion by Moore, second by Randles to approve payments of \$53,275.51 and charges of \$77,769.64. Motion carried 3-0.

Motion by Randles, second by Moore to approve resolutions 1-4 below

RESOLUTION 01-20: BE IT RESOLVED BY THE BLOOM TWP. BOARD OF TRUSTEES that the meeting dates for 2020 are set as: 2nd and 4th Wednesdays of each month at 6:00 p.m. with agenda review and check signing 15 minutes prior to meeting. at 8490 Lithopolis Road in Bloom Twp. Occasionally, meeting dates will change to accommodate various scheduling conflicts and every effort will be made to ensure we have all trustees present. When this occurs, the change will be posted on the township website and at the administrative office building, in addition to sending notice to any news media requesting it. Special meetings will be held as called by the Chair of the Trustees or Fiscal Officer with a minimum of 24 hours' notice to the news media that requests it, plus posted on the township website. Emergency meetings called by the Chair to be held if necessary. Meetings will be held at 8490 Lithopolis Road in Greencastle unless otherwise announced at the administration building.

RESOLUTION 02-20: BE IT RESOLVED BY THE BLOOM TWP. BOARD OF TRUSTEES that temporary appropriations for the year 2020 are approved as presented by the Fiscal Officer.

RESOLUTION 03-20: BE IT RESOLVED BY THE BLOOM TWP. BOARD OF TRUSTEES to authorize the trustees, fiscal officer, and department supervisors to utilize the legal services of MRR Law, Brickler and Eckler, and the prosecutor's office on an as needed basis. Coordination and Assistance for contacting legal counsel is provided by the Legal Liaison.

RESOLUTION 04-20: BE IT RESOLVED BY THE BLOOM TWP. BOARD OF TRUSTEES to authorize the Fiscal Officer, Trustees, and Department Supervisors to attend local, state, and national meetings, public events, conferences, and seminars in 2020.

ROLL: MOORE: YES RANGLES: YES SMITH: YES Res. passed 3-0

TRUSTEE’S REPORTS AND RESOLUTIONS:

- Trustee Carol Moore: Community Action report: Some Collegeview residents are concerned about improper disposals at the recycling bin. Moore contacted the Community Action director who assured her the items will be picked up and the Fairfield County Sheriff’s Office litter deputy would receive the information provided for investigation.
- FO Cyphert thanked everyone for their cooperation and patience in transferring to the new payroll service.
- Moore reported she and the other trustees & road supervisor will view an area of Coonpath Road due to a complaint by a resident regarding tire tracks and ruts on the berm.

ADMINISTRATOR’S REPORT: by Anne Darling-Cyphert, Administrator

- CBIZ/OTARMA Appraisals were performed at all of our Township buildings on Tuesday. A report will be sent to us once it is completed.

Motion by Moore, second by Randles to approve the resolution to appoint Thomas Williams as interim fire chief:

RESOLUTION 05-20: A RESOLUTION AUTHORIZING THE APPOINTMENT OF INTERIM FIRE CHIEF

WHEREAS, Bloom Township Fire Chief Terry Gill is retiring January 31, 2020; and
 WHEREAS, the Township is currently in the process of hiring a qualified candidate to fill the vacancy that will be left by Chief Gill; and
 WHEREAS, the Township will not have a replacement for Chief Gill by February 1, 2020; and
 WHEREAS, The Township anticipates that it will have selected a new Fire Chief by the late Spring or early Summer of 2020; and
 WHEREAS, the Township believes that it would be in the best interest of the Township and the citizens it serves if current Bloom Township Lieutenant Thomas Williams serves in the capacity of Interim Fire Chief; and
 WHEREAS, Lieutenant Williams is willing and able to serve in the capacity as Interim Fire Chief.

THEREFORE BE IT RESOLVED, by the Board of Trustees of Bloom Township that:

1. The Board appoints Lieutenant Thomas Williams to serve as Interim Fire Chief effective February 1, 2020 until the Fire Chief begins his/her service with the Township as Chief or the Board of Trustees direct otherwise. His service as Interim Fire Chief will be in addition to his responsibilities as Lieutenant.
2. Interim Fire Chief Williams be paid five-hundred dollars (\$500.00) per month in consideration of the additional responsibilities he will assume as Interim Fire Chief. This amount will be in addition to the wages he currently earns as Lieutenant. This amount will be prorated for any part of the final month that he will serve.
3. Interim Fire Chief Williams is directed to perform and fulfill all necessary and appropriate responsibilities of the Fire Chief as set forth in the Bloom Township Job Description for Fire Chief, as well as all other duties as directed by the Board of Trustees. Interim Fire Chief Williams is further directed to perform and fulfill these job duties during his regular working hours, in addition to his other responsibilities as Lieutenant. No overtime will be approved to perform and fulfill Interim Fire Chief responsibilities and no overtime will be approved for work not completed because of his assumption of the Interim Fire Chief responsibilities.
4. Once the new Fire Chief begins his/her service with the Township, Interim Fire Chief Williams will continue his position as Lieutenant.

ROLL: MOORE: YES RANGLES: YES SMITH: YES Res. passed 3-0.

Motion by Randles, second by Moore:

RESOLUTION 06-20: To approve Job Description for Fire Chief for Bloom Township: Bloom Township Job Description is on file in the office of the fiscal officer.

ROLL: MOORE: YES RANGLES: YES SMITH: YES Res. passed 3-0.

- **OTA Conference:** Bloom Twp is donating a basket from the Honeyfest for the Fairfield County OTA drawing. Conference is Feb 5-8. You can register yourself or have her do their reservations before January 15.

FIRE DEPARTMENT: by Lt. Thomas Williams

- Motion by Randles, second by Moore to appoint Jason Arata and Chris Reyes as part-time personnel effective 01-08-20. Jason Arata is a Basic EMT, Chris Reyes is a Paramedic. Motion carried 3-0.

ROAD DEPARTMENT: by Steve Green, Supervisor

- Motion by Moore, seconded by Randles to approve Bader Trucking to make repairs on #3 dump truck in the amount of \$2,732.26. Motion carried 3-0. Moore reminded him he is to policy to provide written estimates except in exceptional situations.

ADJOURN: The chair adjourned the meeting.

Minutes Certified by:

David Cyphert, Fiscal Officer

Date: