

## **BLOOM TOWNSHIP SPECIAL MEETING MINUTES 01-12-22**

**ORGANIZATION MEETING at 5:45 PM:** Carol Moore, Chair Pro-Term called the Organization Meeting to order. Members present were Carol Moore, Brian Randles, and Jason Smith. Holly Mattie, Fiscal Officer was present along with Administrator Anne Cyphert, Fire Chief Thomas Williams, and Road Dept. Supervisor, Steve Green. Moore called for nominations for 2022 Chair. In keeping with the traditional rotation schedule, Smith nominated Brian Randles as Chair. Hearing no other nominations, Randles will be the 2022 Chair. Randles as Chair then presided over the rest of the meeting.

Moore nominated Smith as Vice Chair. Hearing no other nominations, Smith will be the 2022 Vice-Chair.

Motion by Moore, second by Smith to approve the following resolution:

**RESOLUTION #01-22: BE IT RESOLVED BY THE BLOOM TWP. BOARD OF TRUSTEES** that the meeting dates for 2022 are set as: 2nd and 4th Wednesdays of each month at 6:00 p.m. with agenda review and check signing 15 minutes prior to meeting at 8490 Lithopolis Road in Bloom Twp or another location which will be advertised on the township website at least 24 hours in advance. Occasionally, meeting dates will change to accommodate various scheduling conflicts and every effort will be made to ensure we have all trustees and department supervisors present. When this occurs, the change will be posted on the township website, bloomtwp.org, in addition to sending notice to any news media requesting it. Special meetings will be held as called by the Chair of the Trustees or Fiscal Officer with a minimum of 24 hours' notice to the news media that requests it, plus posted on the township website. Emergency meetings called by the Chair to be held if necessary. Meetings will be held at 8490 Lithopolis Road, Carroll Ohio 43112 unless otherwise announced at the administration building.

ROLL: Moore: Yes Randles: Yes Smith: Yes  
Resolution Approved 3-0.

**CHAIR declares the 2022 Organization Meeting adjourned.**

## **BLOOM TOWNSHIP MEETING REGULAR MINUTES 01-12-22**

**CALL TO ORDER:** by Brian Randles, Chair. Members present were Carol Moore, Randles, and Jason Smith. Holly Mattie, Fiscal Officer was present along with Administrator Anne Cyphert, Fire Chief Thomas Williams, and Road Dept. Supervisor, Steve Green. Citizens were also present at the meeting. The pledge of allegiance was recited and we paused for a moment of silence in honor of our troops serving around the world.

Motion by Moore, second by Smith for Executive Session for matters to be considered confidential under Ohio Law. Motion carried 3-0. Following the Executive Session, the regular meeting resumed.

### **FISCAL OFFICER REPORT: by Holly Mattei**

- Motion by Moore, second by Smith to receive and file minutes from 12-27-21 meeting. Motion carried 3-0.
- Motion by Smith, second by Moore to approve payments of \$21,062.96 and charges of \$136,284.25. Motion carried 3-0.

Motion by Moore, second by Smith to approve resolutions below:

- **RESOLUTION #02-22: BE IT RESOLVED BY THE BLOOM TWP. BOARD OF TRUSTEES** to authorize trustees, fiscal officer and department supervisors to utilize the legal services of MRR Law, Brickler and Eckler, and the prosecutor's office on an as needed basis. Coordination and assistance for contacting legal counsel is provided by the Legal Liaison. Legal Liaison to contact the following legal counsel in 2022: Fairfield County Prosecutor's Office, Stacy Pollock of Pollock Law, and Paul Lafayette of Freeman, Mathis, and Gary LLC.
- **RESOLUTION #03-22: BE IT RESOLVED BY THE BLOOM TWP. BOARD OF TRUSTEES** to authorize the Fiscal Officer, Trustees, and Department Supervisors to attend local, state, and national meetings, public events, conferences, and seminars in 2022.
- November and December 2021 reconciliations have been completed. Fiscal 2021 has been closed out. All 2022 revenues, permanent appropriations (as adopted by board on 12/8/21) and POs have been entered. The trustees thanked Mattei for all the long hours she worked for the rollover to 2022.

**ADMINISTRATOR’S REPORT: by Anne Cyphert**

She explained that the Prosecutor’s Office is recommending passage of the resolution below:  
**BLOOM TOWNSHIP BOARD OF TRUSTEES, FAIRFIELD COUNTY, OHIO  
RESOLUTION #04-22: TO PROVIDE FOR THE REMOVAL OF AN UNSAFE STRUCTURE  
LOCATED AT 5525 WATERLOO ROAD NW, BLOOM TOWNSHIP, OHIO**

**Whereas**, the Board of Township Trustees hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Township Trustees, and that all the deliberations of this Board of Township Trustees and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

**Whereas**, the structure located at 5525 Waterloo Road NW, Bloom Township, Ohio (Parcel No. 0090168200) (hereinafter “the Structure”) been declared insecure, unsafe, or structurally defective by the Bloom Township Fire Department (said declaration is attached Exhibit A), and

**Whereas**, the conditions of the Structure are an active nuisance and are negatively impacting adjacent properties; and

**Whereas**, pursuant to Ohio Revised Code Section 505.86 a board of township trustees by resolution, may provide for the removal, repair, or securance of buildings or other structures in the township that have been declared insecure, unsafe, or structurally defective by the township fire department, and

**Now therefore**, be it resolved by the Board of Trustees of Bloom Township, Fairfield County, Ohio, at least two-thirds of all members concurring:

**Section 1:** That the Board hereby finds that the Structure to be unsafe as determined by the Bloom Township Fire Department, subject to the provisions of Ohio Revised Code Section 505.86.

**Section 2:** That the Board specifically adopts this resolution to provide for the removal of the Structure.

**Section 3:** That the Bloom Township Administrator is hereby directed to cause a title search to be made for the Structure and to give notice in accordance with R.C. 505.86(C)(1), by certified mail, return receipt requested, to each party in interest of the Board’s intention with respect to the removal of the Structure as set for herein. The Administrator shall report back to the Board when said notice has been given.

**Section 4:** That the Board hereby orders the owners of the Structure to demolish the Structure within 30 days after notice of this Resolution is given to the owners and lien holders of record, unless an owner or lienholder requests a hearing within 20 days of receiving notice of this Resolution. If the Structure is not demolished by the owners, or if no agreement for removal, repair or abatement of conditions on the property is reached between the Township and the owners and lien holders of record within thirty days after notice is given, the Township Administrator shall cause the building to be demolished, and the Township shall notify the County Auditor to assess such cost, plus administrative expense to the property tax bills for the said parcel, as provided in R.C 505.86.

ROLL: Moore: Yes Randles: Yes Smith: Yes  
Resolution Approved 3-0.

- OTA/KLA Risk Management Meeting: Consultant was pleased the Road Supervisor was instructed to adopt the recommendations, which will make for a safer environment.
- OTA Conference: The deadline to register has passed. She, along with the Fire Chief and Fiscal Officer plan to attend. If anyone else wants to attend last minute, please pay the registration fee, which will be increased, but can be reimbursed by the Fiscal Office.
- MORPC Meeting: She met with leadership from MORPC yesterday. She relayed information about educational opportunities with tuition assistance, future plans for the Amtrak train route in 4 major cities in the state, and the process that needs to be done for a summer intern.
- Eagle Scout Proclamation: She asked Dylan Wynkoop, Eagle Scout, to come forward and she read a proclamation to him in recognition of his Eagle Scout project for Blessing Boxes. All elected officials joined in with their congratulations and all present applauded for Dylan.
- Due to a scheduling conflict, the board announced a change for the January 26<sup>th</sup> meeting to January 20<sup>th</sup> at 4 pm.

- Zoning Update: She showed the board members how much her zoning department has majorly increased revenue due to more people building new residences in the township.
- Demolition Grant: She explained that a county official would like for a trustee to view a webinar about a demolition grant that could be used for the old building next to the township hall. Randles agreed to take part in the webinar.

**FIRE CHIEF REPORT: by Chief Thomas Williams**

- Motion by Smith, second by Moore to pay Fire Safety Services \$2,594.00 for turnout gear for Part-timer. Motion carried 3-0.

**ROAD DEPARTMENT SUPERVISOR REPORT: by Steve Green**

- Update on the new John Deere Tractor – As of now, Washington Courthouse received the new John Deere tractor that we had ordered at the end of November, but are waiting on the flail mower attachments to come from Alamo (Dealer) in Texas and then, they will put on a truck and deliver when they receive them.
- Expenses on Dump Trucks / Road Tractors will be provided in this meeting. Green presented a detailed written report on the costs for maintenance and repair of road department vehicles.
- OPWC Update: Waiting on call from Bill Muravey from the County. Hopefully he will have information by meeting night, waiting to hear from them. He does not know when the meeting was set for decision making through the County Engineer's Office.
- Township Grant Application Update: He does not have any information on this at present, but should know more in February.

**EXECUTIVE SESSION:** Motion by Moore, second by Smith to enter into Executive Session for the purpose of discussing collective bargaining and compensation. Motion carried 3-0.

Following the Executive Session:

Motion by Moore, second by Smith to approve the following resolution:

**BLOOM TOWNSHIP BOARD OF TRUSTEES, FAIRFIELD COUNTY, OHIO  
RESOLUTION #05-22: TO INCREASE 2022 APPROPRIATIONS FOR THE USE OF  
AMERICAN RESCUE PLAN (ARP) FUNDS.**

ROLL: Moore: Yes Randles: Yes Smith: Yes

Resolution Approved 3-0.

The complete resolution is on file in the office of the Fiscal Officer for the increased appropriations for the purchase of a new medic.

Motion by Smith, second by Moore to approve the following resolution:

**BLOOM TOWNSHIP BOARD OF TRUSTEES, FAIRFIELD COUNTY, OHIO  
RESOLUTION #06-22: TO APPROVE PREMIUM PAY TO THE FIRE CHIEF UTILIZING  
AMERICAN RESCUE ACT (ARP) FUNDS.**

Roll: Moore: Yes Randles: Yes Smith: Yes

Resolution Approved 3-0.

The complete resolution is on file in the office of the Fiscal Officer for a one-time lump sum premium pay payment of \$8,000.00 to the Fire Chief using ARP funds.

The chair adjourned the meeting.