

BLOOM TOWNSHIP BOARD OF TRUSTEES MEETING 1/13/21

CALL TO ORDER: by **Carol Moore, Chairperson** called the meeting to order via Zoom technology due to the Health Department's guidelines regarding the pandemic. Members present were Moore, Brian Randles, and Jason Smith. Also department supervisors were in attendance. The Pledge of Allegiance was recited and we paused for a moment of silence in honor of our troops serving throughout the world.

FISCAL OFFICER REPORT: Due to the passing of Fiscal Officer David Cyphert, Moore delivered the FO report.

- Motion by Randles, second by Smith to approve the minutes of the 12/30/20 and 1/11/21 meetings. Motion carried 3-0.
- No payments to approve yet. Will set a special meeting when Assistant to the Fiscal Officer has first payments ready for 2021.

TRUSTEE REPORTS

- Motion to accept the termination letter from Holly Mattei between Crossroads Community Planning and Bloom Township for contracted zoning services effective January 4, 2021, due to the return of Anne Darling-Cyphert January 4, 2021. Motion carried 3-0.

ADMINISTRATOR REPORT: by **Anne Darling Cyphert, Board Administrator**

- Cemetery Sign: She will be ordering the sign in the coming weeks.
- Stonehill Estates: Fairfield County Regional Planning Commission (RPC) is requesting the township to submit comments regarding the planned new subdivision near the corner of Pickerington Road and Brandt Road. She requested the Trustees and department supervisors submit comments to her by this Saturday.
- She presented to the Board a proposed facial covering policy. Moore said she will work with Cyphert on wording for the policy.

FIRE DEPARTMENT REPORT: by **Thomas Williams, Chief**

- Motion by Smith, second by Randles to pay Emergency Networking \$2275 for 2020 fees for PCR, NFIRS, Inspections, LifePak & CAD. Motion carried 3-0.
- Motion by Randles, second by Smith to pay Target Solutions \$3725.90 for 2021 online training and tracking annual membership. Motion carried 3-0.

INFORMATION FOR TRUSTEES:

- Cares Act reporting completed on 1-6-2021. We will have approximately \$14,000-\$15,000 to carry over to 2021.
- Covid update
 - all previously ill employees back to work
 - Vaccines have been distributed
- Discussion of drone policy as recommended by the Fairfield County Prosecutor's Office.
- Parts still back ordered on Ford medic, hopefully back this month.

ROAD SUPERVISOR REPORT: by **Steve Green, Supervisor**

- Steve provided the following reports for 2021 projects:
 - 1.) Reclomite Application, which is a top coat on newer paved roads to bond and protect the outer (TOP) shell of pavement from breaking apart.
 - 2.) Need to add another layer of guardrail through park to bottom of existing guardrail to shore up embankment as well as asphalt.
 - 3.) Paving - Lamb Rd/ Plummer Rd/ Lockville area/ Sitterley Rd, included on Sitterley Rd will be full depth repair on 2 bad areas.
 - 4.) Berming on several roads where the berm has settled or fallen off along asphalt.
 - 5.) Possible tar chip / cape seal or (micro seal) up to three separate small Subdivisions.
 - 6.) Tree removal - would like to put a small list of trees to be removed together, including cemetery and Admin Office.
 - 7.) What do we want to do with the 5225 John Deere Tractor that broke down? Do we want to fix it up and get rid of it?
 - 8.) Applications have been received for temporary winter / summer employment for possible assistance with plowing / flagging for summer road work jobs such as trimming trees. The Trustees reminded him he needs to stay on this and complete ASAP. Pay is to be \$18.00/hr for PT Worker with CDL and

\$14.00/hr if no CDL.

- Cyphert reminded the Board we are starting to run late on posting weight limit signs.
- Green discussed the repair of 5225 J. D. Tractor. Original estimate was for approximately \$4,000.00, which will repair one gear box if this is the only thing wrong with the tractor. They won't know until they fix the other issue if that solves the problem completely. The Trustees requested he update them on this issue.

EXECUTIVE SESSION: Motion by Randles, second by Smith to enter into Executive Session to discuss and interview for the appointment of a public official. Motion carried 3-0.

Following the Executive Session: Motion by Randles, second by Smith to appoint Holly Mattei to fill the seat of Fiscal Officer due to the passing of David Cyphert who served 11 years in office. Appointment commences January 14, 2021 until the voters elect a successor in the November 2021 election. Motion carried 3-0.

The chair adjourned the meeting.