

CALL TO ORDER/PLEDGE

Carol Moore, Chair, called the planning session for the Fire Department to order at 5pm. Members present were Trustees Carol Moore, Brian Randles, Jason Smith; Fiscal Officer David Cyphert, department supervisors, and members of the public. The Pledge of Allegiance was recited and we paused for a Moment of Silence in honor of our Military serving throughout the world.

The fire planning session began with Fire Chief Terry Gill reviewing his requests and needs for 2018. Subjects discussed included:

-A letter Chief Gill received questioning the promotional process.

-Part time wages proposed: EMT: 10.24 up to \$12.62: for EMS are the current average part time wages in Fairfield County. Chief suggested a staggered schedule for EMT, increased for EMS, then upwards according to education.

-RESOLUTION 07-18: Motion by Smith, second by Randles to increase part time EMT hourly wage to \$10.50 per hour and the part time Medic wage to \$12 per hour plus ability to earn \$1 per hour more when they pass the EMS protocol plus \$1 per hour when they pass Engineer Test. This wage change is effective the 1st payroll in July 2018. Motion carried 3-0.

Review of the Chief's recommended Apparatus Replacement Schedule for Medics/Engines through DEC 2029.

Gill provided budget projections through year 2021.

-Revenue Status reports were reviewed. The trustees and FO thanked the chief

FISCAL OFFICER REPORT: by David Cyphert, F.O.

-Motion by Randles, second by Smith to receive and file minutes of the 1/24/18 meeting with the following clarification: Randles clarified another possible option would be to sell the road facility in the village and move the road department to Greencastle. Motion carried 3-0.

-Motion by Smith, second by Randles to approve payments in the amount of \$82,059.84 and charges in the amount of \$220,890.92.

REPORTS FROM ELECTED OFFICIALS:

-Trustee Smith: discussion on OPWC Kauffman Road project: He drafted a letter for area residents and the Board Administrator edited it. It will be bagged and trustees will take a route to distribute the letters in the appropriate area to inform residents of the upcoming project.

-Trustee Smith report on Betz Road: Smith said there was a FB complaint on the bump on Betz where a culvert was replaced between Otterbein and Royaltown. County road workers put cold patch on it and our road crew dug a ditch.

-Trustee Moore: RPC meeting update: Meeting was cancelled due to lack of agenda items.

ADMINISTRATION REPORT: by Anne Darling Cyphert, Board Administrator

- March 13 inspection will occur with Insurance Investigator, plus representatives for Rush, Ace, Navistar, and several other attorneys, engineers, etc. Anne will attend on behalf of the township.
- Update from PERSO: Receipts are still needed to submit to the adjuster.
- Doors to fire bay still must be sealed at Road Dept. per adjuster.
- Guidance will be sought from Pros Office in developing bid package for Road Storage Facility
- New FC OTA is forming. Our OTARMA was at risk due to former FC OTA leadership. 1st meeting will take place March 10 at Liberty Twp in Baltimore.
- Gun range suggested off of Lora Lane but she is referring the property owner to the zoning resolution.
- She was told 5G technology coming to the area in a couple of years.
- Update from Village of Lithopolis regarding Cell tower and water tower, business development: The village never obtained a permit for the water tower under former Mayor Eric Sandine and is still operating without a permit. She and Mayor Joe Taylor are in discussions about it. The village still plans to construct a cell tower near Lithopolis Cemetery. Several years ago, dating back several mayors ago starting with Sandine, she informed them the tower they were planning on allowing is not in the village it is in the township and they do not have jurisdiction on that parcel. She and Mayor Taylor had a recent discussion about it and he was unaware the project is not located in the village. She and Mayor Taylor enjoy a good working relationship and they will continue to discuss these issues on an ongoing basis and work together to solve them. Perhaps the fees that were never paid to the township by the village for the water tower could be forgiven in exchange for no permit fees from the Village for repairs to township road department.

- Update from village on pick-up truck: Mayor Taylor asked her if the township was going to provide a title for the former road department pick-up truck being stored at their building. She told him there has been no motion made yet to sell the truck.
- She said we are still waiting on the annual meeting date with Engineer's Office.

ROAD DEPARTMENT REPORT: by Steve Green, Supervisor

- New Salt Order - Green reported we have received all of our allotments of salt from our supplier and we have no idea if they will give us any more until they have distributed all of their other allotments. Per policy, he received approval from the Chair and the FO to set up an account with Redskin Transport at a price of \$80/ton. We have ordered 500 ton and it was delivered Friday.
- Motion by Smith, second by Randles to approve payment to Redskin Transport for approximately \$40,000 (500 ton+/- @ \$80/ton) to replenish road salt. Motion carried 3-0.
- Discuss applications for Part-time as needed road worker: Applications have been received by the deadline today. Green and the Board Administrator will set up interviews when Green requests them to be set up.
- Report on 450 shop truck: Motion by Smith, second by Randles for an additional up to \$510 more for repairs to truck. Motion carried 3-0. Smith said this is an amendment to the motion made Jan. 24, 2018 to Bader Truck.

FIRE DEPARTMENT REPORT: by Terry Gill, Chief

- Motion by Randles, second by Smith to approve the Rite-Way Industrial invoice of \$1562 for pumping, hauling and disposal of Station 552 apparatus bay water/oil separator tank. Motion carried 3-0. Estimated this will need to be done every 10 months.
- Motion by Smith, second by Randles to approve the purchase of 4 sets of turnout gear from Fire Safety Services in the amount of \$7618. Motion carried 3-0.
- An inquiry was made whether the volunteer association was going to speak to the board about its proposed contract. Randles will work with the Board Administrator on reviewing the proposed contract.
- He said Steve Eversole of Eversole Builders has asked the status of the road department storage building.
- Fish Fry will need their bays back 2nd week of May. Road Dept. has been using them due to fire damage to the road barn.

The chair adjourned the meeting.

Minutes certified by:

David Cyphert, Fiscal Officer

Date: