

BLOOM TOWNSHIP BOARD OF TRUSTEES MEETING 03-24-21

CALL TO ORDER: Carol Moore, Chairperson, called the meeting to order via Zoom technology due to the health department's guidelines regarding the pandemic. Members present were Trustees Moore, Brian Randles, and Jason Smith. Fiscal Officer Holly Mattei and department supervisors were in attendance. The Pledge of Allegiance was recited and we paused for a moment of silence in honor of our military serving throughout the world and in memory of retired Judge Chris Martin who recently passed.

FISCAL OFFICER REPORT: by Holly Mattei, F.O.

- Motion by Smith, second by Randles to approve minutes of 3/10/21 meeting. Motion carried 3-0.
- Motion by Randles, second by Smith to approve payments in the amount of \$59,606.46. Motion carried 3-0.

REPORTS AND PRESENTATIONS:

- Fairfield County Engineer Jeremiah Upp: Update on OPWC and other road information:
 - Dates for weight restrictions to be lifted: County will lift them next Tuesday. He will send a resolution to the commissioners that allows townships to either lift them when he does or wait until April 15.
 - Motion by Randles, second by Smith to lift weight restrictions on township roads effective March 30, 2021. Motion carried 3-0.
 - Where do we stand on OPWC applications: He said we have great projects planned and have plenty going on with them right now. He commended the trustees for being proactive. He said to focus on current planned project applications. Prioritize the applications we have pending. He said we are the most proactive township in all of Fairfield County. He encouraged us to focus on one or two projects at a time. He would like for the township to send that prioritized list to his office for his review and suggestions.
 - Timeline for OPWC applications this year may be in September but not set in stone yet. He anticipates early fall. He expects answers from OPWC in the beginning of the new year with funds available the following July.
 - He thinks the project completion period is 18 months. He said that is normally not an issue but cautioned us to be ready when the project is approved.
 - Kauffman Road culvert issue at the bend has had private engineering. He suggested we may want to include other culverts in this same project which will benefit other areas of the township as well. He suggested targeting about \$350,000-\$450,000 for culvert projects that will serve many residents of the township in our OPWC application.
 - He reiterated his office is willing to help us in any way possible. Township officials expressed their appreciation for all the guidance and assistance provided by the Engineer's Office.
- Trustee Carol Moore: DAC meeting report: Budget was approved. Health Dept. officials expressed appreciation for firefighters volunteering to administer COVID vaccines. They

said they need more volunteers to assist with their vaccination clinics with various tasks. Volunteer applications are on their website. Next meeting will be in September. Due to the pandemic, DAC meetings are held virtually.

ADMINISTRATION REPORT: by Anne Darling Cyphert, Board Administrator

- VSP Update: Information on our vision insurance was distributed to elected officials and department supervisors.
- New Employment documents: Separate employment packets have been made. One for fire department, one for Road Dept, one for Administrative Office. These packets have required documents for new employees.
- Working with attorney on issue on Ravine Drive: She is working with an attorney on a civil litigation issue between a former homeowner and the new homeowner. The attorney inquired about permits that were approved by the township.
- Zoning Brochures being developed
- Proposed new dump truck will need to be placed on insurance as soon as purchased
- New bill on force accounts: Senate Transportation Committee accepted a substitute bill for [HB 74](#), the transportation budget. The substitute bill includes an increase to force account limits for townships. Current force account limits are set at \$45,000 per project for maintenance and repair and \$15,000 per mile for road construction and reconstruction. While construction prices have gone up, these limits have not been increased since 2003. The proposed bill would raise both limits to \$150,000 to better reflect the cost of doing business today.
- American Heritage asked for weight restrictions to be lifted for two prospective new homes on Brandt Road. Both Green and Cyphert told him no because the reason for weight limits is to protect the road during freeze and thaw season.
- Reminder: Our next meeting is set for April 14th. Agenda items are due April 9th.

FIRE DEPARTMENT REPORT: by Thomas Williams, Chief

- Discussion on billing for patient: An attorney wants us to reduce a medic run fee due to a lawsuit his client was involved in. We do not negotiate billing rates due to the lawsuit his client is involved in. Cyphert to communicate with the attorney.
- Received \$2,800 MARCS grant check
- Discussion on QuantiFit tester purchase - CARES Act funding possible: \$9300 is the fee to get this equipment which will be funded through CARES. He was hoping Greenfield Twp and Basil Fire District would contribute however they do not have CARES act funds left. We will still do the calibration. This will be done on the next CARES act report. A memorandum of understanding will be needed to collaborate with Greenfield and Basil. OBM may be sending more funds through the American Rescue Plan. We should know very soon what Bloom's percentage might be. Mattei will soon be attending a legal seminar regarding CARES Act.
- Vaccinations: Bloom, Greenfield, and Violet Twp firefighters assisted in administering the vaccinations for BC staff plus homebound township residents.
- Discussion on logo: He provided detailed pricing documents for possibly adopting a new logo. Estimates from vendors were provided. The logo would have a phased in approach

to fully implement the new logo on uniforms, vehicles, and signage. There will not be installation costs due to staff performing the work. He asked for the trustees to review his documents with possible action at a future meeting.

ROAD DEPARTMENT REPORT: by Steve Green, Road Supervisor

- Discussion: Bloom Township currently has approximately 300 tons of salt in our garage, which is approximately 1/3 of a full garage. Steve prefers a full load. Options were discussed as to how much we should order based on prior history. Green recommends ordering 1500 tons. Fiscal Officer Holly Mattei offered to help Green upload the resolution and submit the application to participate in the ODOT salt contract.

Motion by Randles, second by Smith:

RESOLUTION #05-21: AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2021

WHEREAS, the Bloom TWP Board of Trustees (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivisions participation in the road salt contract; and
- d. The Political Subdivisions electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 30 **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and

that it has effectively removed the Political Subdivisions participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

ROLL: MOORE: YES RANGLES: YES SMITH: YES

Resolution Approved: 3-0

- Green submitted two quotes for crack sealing and recommended the low quote. Motion by Smith, second Randles to accept the proposal dated 2/9/2021 from Strawser Construction Inc. in the amount of \$43,670.00 for application of Crack Seal. Proposal to be signed by the Bloom Township Fiscal Officer once proof of liability insurance and Workers' Compensation coverage has been submitted. Also needed is list of roads and possible deletion of item #4 regarding liability coverage.

Motion carried 3-0.

- Discussion regarding procedures to follow with McMahan Truck Centers for approximately \$165,000.00 for the purchase of the new blue Mack Dump Truck. Follow up communications are needed for clarification about this with the prosecutor's office. We also need to reach out to the dealer regarding the same topic. Randles will contact the dealer for clarification.

Motion by Smith, second by: Randles

RESOLUTION: #06-21: AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM

WHEREAS, Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE,

Be it ordained by The Bloom Township Board of Trustees:

SECTION 1.

That the Fiscal Officer hereby requests authority in the name of The Bloom Township Board of Trustees to participate in the Ohio Department of Transportation's contracts for the purchase of

machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

SECTION 2.

That the Fiscal Officer is hereby authorized to agree in the name of The Bloom Township Board of Trustees to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

SECTION 3.

That the Fiscal Officer is hereby authorized to agree in the name of The Bloom Township Board of Trustees to directly pay vendors, under each such contract of the Ohio Department of Transportation in which The Bloom Township Board of Trustees participates, for items it receives pursuant to the contract.

SECTION 4.

That The Bloom Township Board of Trustees agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Bloom Township Board of Trustees releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in the cooperative purchasing program which the The Bloom Township Board of Trustees may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

This Agreement does not obligate either the Political Subdivision or the State to indemnify or hold the other harmless with respect to any claim or demand asserted by third parties against the Political Subdivision or the State, or to provide or pay for any legal representation, attorney fees, or other litigation costs incurred by that party in defending against any such claim or demand.

ROLL CALL: Moore: Yes Randles: Yes Smith: Yes

Resolution approved 3-0.

Green was instructed to work with the county engineer on our OPWC projects.

EXECUTIVE SESSION: Motion by Randles, second by Smith to enter into Executive Session under 121.22 of ORC to discuss employment and compensation. Motion carried 3-0.

Following the Executive Session, the chair adjourned the meeting.