

BLOOM TWP. BOARD OF TRUSTEES SPECIAL MEETING MINUTES 03/30/20 March 30,
Meeting held via Zoom Technology during COVID-19.

CALL TO ORDER: Jason Smith, Chair, called the special meeting to order via Zoom technology due to COVID-19. The purpose of the meeting is to act on motions and resolutions to pay bills, address road projects, future meetings, and covid-19. Members present via Zoom were Trustees Carol Moore, Brian Randles, Smith, and Fiscal Officer David Cyphert. The board administrator was present at the township hall parking lot to provide video and audio live in the parking lot for any members of the public to view and hear without having to exit their vehicles. No members of the public appeared for the meeting.

FISCAL OFFICER REPORT: by David Cyphert, Fiscal Officer

- Motion by Randles, second by Smith to approve the bills in the amount of \$40,714.55 and charges in the amount of \$121,359.08.
Motion carried 3-0.
- Motion by Moore, second by Randles to receive and file minutes of 3/11/20 meeting. Motion carried 3-0.
- Motion by Moore, second by Randles to authorize participation in the ODOT Road Salt Contracts awarded in 2020. (Resolution on file)

ROLL: Moore: Yes Randles: Yes Smith: Yes Res. approved 3-0.

Chair was requested to contact the Road Supervisor with the amount of salt requested.

- Motion by Moore, second by Randles to approve the quote from Eversole Builders in the amount of \$3910.00 for essential repairs to the Road Department salt barn at the Lithopolis location, with the following stipulations:
 - No contact with Road Department employees with the exception of Road Supervisor who is permitted to operate backhoe using the social distancing guidelines of at minimum, 6 feet from other people at the site.
 - Eversole Builders to provide proof of workers' compensation and liability insurance to the Fiscal Officer prior to commencement of the projectMotion carried 3-0.

Motion by Moore, second by Randles to approve Bowling Green culvert project resolutions:

RESOLUTION: 09-20: A Resolution to Approve Advertising for the FAI-TR1312-0.543 West Bowling Green Lane Culvert Replacement Project AND A resolution to approve the Construction Drawings for the FAI-TR1312-0.543 West Bowling Green Lane Culvert Replacement Project.

ROLL: Moore: Yes Randles: Yes Smith: Yes Res. approved 3-0.


Fiscal Officer Cyphert requested the Interim Chief pay to increase due to the search being placed on hold during COVID-19.

- Motion by Randles, second by Moore to increase the stipend for the interim fire chief from \$500 to \$1000 effective April 1, 2020, due to the extended timeframe of the search for a new fire chief which is on a temporary hold due to COVID-19.
Motion carried 3-0.
- The Board Administrator inquired about township Board of Trustee meetings for April. Motion by Moore, second by Randles to set the meetings next month via zoom and accessible to any member of the public at the administrative office parking lot, April 13, 11:15am and April 29 at 11:15am.
Motion carried 3-0.

Prior to concluding, the board thanked Fiscal Officer Cyphert and Board Administrator Darling-Cyphert for their work in arranging the virtual meeting.

The chair adjourned the meeting.

Minutes Certified by:



David L. Cyphert, Fiscal Officer

Date: 8-20-20

BLOOM TWP. BOARD OF TRUSTEES MINUTES 04/13/20

CALL TO ORDER: Jason Smith, Chair, called the meeting to order via electronic technology due to COVID-19. Members present via video were Trustees Carol Moore, Brian Randles, Smith, and Fiscal Officer David Cyphert. The board administrator was present at the township hall parking lot to provide video and audio live in the parking lot for any members of the public to view and hear without having to exit their vehicles. No members of the public appeared for the meeting. The Pledge of Allegiance was recited and a Moment of Silence was observed in honor of our military serving around the world.

FISCAL OFFICER REPORT: by David Cyphert

- Motion by Randles, second by Smith to approve the minutes of the 3/11/20 meeting and 3/30/20 special meeting.
Motion carried 3-0.
- Motion Moore, second by Moore, second by Randles to approve payments of \$53,313.37 and charges of \$65,235.04.
Motion carried 3-0.

BOARD ADMINISTRATOR REPORT, by Anne Darling-Cyphert

- She is working with the health department to resume receiving zoning permit applications via US Mail with an anticipated time frame of sometime the 3rd week in April but not definitely set yet. She will post it on our website and savvy citizen app once a definite date has been set.
- Ohio Fire Chiefs Association update: They have the fire chief search for our township, and other townships as well, on hold. Stan Crosley said unless it's urgent to continue, they recommend waiting until the COVID order is lifted to remain on hold. He thinks it will probably be on hold until June.

FIRE DEPARTMENT REPORT: written report provided by Thomas Williams, Interim Chief

- Motion by Randles, second by Moore to approve payment to Carroll Marathon in the amount of \$2784.57 for Arrow Service.
Motion carried 3-0.
- Motion by Moore, second by Randles to approve payment to Ohio Treasurer for Marcs Radios Service in the amount of \$1440.00.
Motion carried 3-0.
- Motion by Randles, second by Moore to approve the part time employment of Kevin Long on a one-year probation effective April 17 pending the successful completion of the required firefighter's physical and submission of employment documents.
Motion carried 3-0.

ROAD DEPT REPORT: written report provided by Road Supervisor, Steve Green

- Motion by Moore, seconded by Randles to approve the purchase of a new Stihl Saw (which will include a stand, water tank and saw blade) for pipe removal at the cost of \$2,335.32. \$259.48 was subtracted from the total cost due to state bid pricing.
Motion carried 3-0.
- Shop truck is in need of serious mechanical work; however parts cannot be ordered at this time from Ford Motor Company due to the shut down for the virus.
- Discussion regarding how much salt was ordered for next year. 750 tons will be ordered.

ADJOURN: The chair adjourned the meeting.

The next meeting date will be announced before April 24.

Meeting adjourned.

Minutes Certified by:



David L. Cyphert, Fiscal Officer

Date: 8-20-20