

BLOOM TOWNSHIP BOARD OF TRUSTEES MEETING 04-14-21

CALL TO ORDER: Carol Moore, Chairperson, called the meeting to order via Zoom technology due to the health department's guidelines regarding the pandemic. Members present were Moore, Brian Randles, and Jason Smith. Fiscal Officer Holly Mattei and department supervisors were in attendance. The Pledge of Allegiance was recited and we paused for a moment of silence in honor of our military serving throughout the world.

FISCAL OFFICER REPORT, by Holly Mattei, F.O.

- Strawser contract has been signed and sent back.
- She is working on renewing SAMs/DUNS extension.
- She will need to start meeting with Department Heads in May to discuss budget.
- The 2LMN invoice for \$10,000 has already been processed and will be in the checks to be signed later this week.
- The 2021 Allocation amount from the Fairfield County Engineers' Office is \$12,705. It was decided the F.O. will ask for this year's allocation to further reimburse the Bowling Green Culvert Project completed in 2021.
- Motion by Randles, second by Smith to receive and file the minutes of the 3/24/21 meeting. Motion carried 3-0.
- Motion by Smith, second by Randles to approve payments of \$55,818.46 and charges of \$194,525.87. Motion carried 3-0.

ADMINISTRATION REPORT: by Anne Darling Cyphert, Administrator

- Administrative Student Intern: This program is led by MORPC using students from OU & OSU. Suggested use for the Fiscal Officer, Zoning Office, Road Department and Fire Department to learn all facets of township government; can also be assigned to research grants.

Motion by Smith, second by Randles to approve the following resolution:

RESOLUTION #07-21: RESOLUTION TO APPROVE THE PARTICIPATION IN THE MID-OHIO REGIONAL PLANNING COMMISSION – Local Government Summer Internship Program. The township will pay an hourly wage of \$13 per hour and the one time intern fee of \$650. MORPC will provide a mentor, recruit the intern, provide initial screening, training and technical assistance. The township will pay any pre-employment costs including a pre-employment drug test and a criminal background check. The intern will work for a minimum of 12 hours per week and a maximum of 29 hours per week. This agreement will be contingent upon the intern successfully passing any pre-employment requirements Township requires and passing a final interview with the Township Administrator.

ROLL: MOORE: Yes RANGLES: Yes SMITH: Yes Resolution adopted 3-0.

- Motion by Randles, second by Smith to approve job description (on file at Admin Office) for Administrative Office Manager. Motion carried 3-0.

- Motion by Randles, second by Smith to designate Teresa Philbrick as Administrative Office Manager effective April 15, 2021 at an hourly rate of \$17 per hour. Motion carried 3-0.
- Aunie Cordle, appointed Deputy Administrator for Fairfield County, Larry Hannah retired from Health Department.
- 2020 Zoning Report: There has been a steady increase in permit applications.
- Update on Noise Resolution. When the COVID pandemic subsides she will work with the Prosecutor's Office and Sheriff's Office.
- Savvy Citizen Ad.
- Gov. DeWine has signed HB 74, the transportation budget. The changes to force account limit increases considered during Senate hearings were altered; rather than raising the limits to \$150,000 for townships, the bill increases force account limits biennially by 3% or by the construction price index, whichever is less. The bill also creates the Joint Committee on Force Accounts, on which the OTA will have a seat.
- Motion by Randles, second by Smith to authorize the Board Chair to sign the Title for the 1995 Red Jeep for transfer to Long's Towing. The Fire Department will be utilizing this jeep for training purposes and then Long's Towing will be taking ownership after the training is completed. Motion carried 3-0.

FIRE DEPARTMENT: by Thomas Williams, Chief

- Motion by Smith, second by Randles to hire Kevin Conroy and Kaleb Holland as part time firefighters upon completion of pre-employment requirements. Motion carried 3-0.
- Motion by Randles, second by Smith to accept the new logo as introduced and discussed at the February 24, 2021 meeting and updated and reviewed at the March 24th meeting with the estimated cost of initial implementation being estimated at \$745.00. This cost does not include the new sign for Station 552 as that was already agreed to by the trustees to improve visibility. This cost is also representative of IAFF Local 3465's investment of \$768.91 for truck decal cost and the Bloom Township Firefighters Association's pledge of \$500 towards the purchase of new patches. The cost does include approximately \$100 for installation material for the new station 552 sign, approximately \$345 for new uniform and Class A patches, and approximately \$300 increase for annual full and part time uniforms over last year's costs. Motion carried 3-0.

INFORMATION FOR TRUSTEES:

- Received \$916.68 from OTARMA Police & Fire Grant. Identifier decals ordered.
- New Stryker cots installed in medics, training completed. Video demonstration by the firefighters will be provided.
- New drone received.
- Fish Fry information. The association decided to not hold the fish fry this year due to the advanced planning and expenses required in light of the uncertainty of the COVID pandemic. They are hopeful they can resume this event in 2022.

ROAD DEPARTMENT: by Steve Green, Road Department Supervisor

Motion by Randles, second by Smith to approve the following resolution:

RESOLUTION #08-21 PURCHASE OF MACK PLOW TRUCK ON ODOT CONTRACT #023-

BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES to authorize the purchase of the Mack Plow Truck per ODOT contract #023-21. The Fiscal Officer, as the agent for the township for the ODOT Cooperative Purchasing Program, is directed to enter into contract on behalf of the township with McMahon Truck Center per the quote dated March 11, 2021, for Stock #: M001482 with ARM Optional Equipment per Ohio DAS SCHEDULE NUMBER 800556. Total price is \$165,000.00.

ROLL: MOORE: Yes RANGLES: Yes SMITH: Yes Resolution adopted 3-0.

- Fairfield County Engineer's Office requests we pass a resolution requesting their assistance in going out to bid for Reclamite road project.

Motion by Randles, second by Smith to approve the following resolution:

RESOLUTION #09-21 REQUESTING THE FAIRFIELD COUNTY ENGINEER TO BID OUT RECLAMITE

Application Road Project for Bloom Township

BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES to request the Fairfield County Engineer to advertise for bids for our 2021 Reclamite Application Road Project per the description provided to the County Engineer with the estimated cost of \$108,726.00.

ROLL: MOORE: Yes RANGLES: Yes SMITH: Yes Resolution adopted 3-0.

- Motion by Randles, second by Smith to accept the AgPro quote (dated 11/13/2020 and verbally updated 4/12/2021) in the amount of \$4,737.76 to make repairs to 5225 Tractor. Motion carried 3-0.
- Motion to accept the quote dated 4/1/2021 and modified 4/12/2021 from Ag-Pro Companies in Washington Court House, Ohio for 5090M John Deere tractor with flail mower attachments under state bid pricing of \$101,664.58. The State Purchasing Contract Number for the John Deere is OH STS515 AG Mach, Mowers, Tractors #800750 (PG 6G CG 22). The State Purchasing Contract Number for the Alamo attachments is OH STS515 #800812 (PG 6G CG 22). Motion carried 3-0.
- Discussion on Smith Rd paving. Green will convey to the village that if the village would like to have their section of Smith Road paved at the same time we do our section, they are welcome to contract separately with the eventual awardee of our summer road project. This could be a savings to the village if they wish to pursue.
- Ron Wyne will be returning as a part time employee for the road department. The OU summer intern will also be working part time for the department.
- Update on upcoming projects.

EXECUTIVE SESSION: Motion by Randles, second by Smith to enter into Executive Session to discuss employment under ORC121.22. Motion carried 3-0.

The Chair brought us out of Executive Session and adjourned the meeting.