

BLOOM TWP. BOARD OF TRUSTEES MINUTES 04/25/18

CALL TO ORDER/PLEDGE

Carol Moore, Chair, called the check signing and agenda review session to order at 6:15pm. Members present were Trustees Carol Moore, Brian Randles, Jason Smith; Fiscal Officer David Cyphert, department supervisors, and members of the public. The business meeting was called to order at 6:30 p.m. The Pledge of Allegiance was recited and we paused for a Moment of Silence in honor of our Military serving throughout the world.

PUBLIC COMMENT AND PRESENTATIONS:

- Jon Hale and Ken Sperry from Thompson Builders explained their quotes to the Board for restoration of the fire damaged road department. They distributed information to clarify their quotes. Board Chair explained the trustees cannot comment until they consult with the insurance adjuster who is providing direction in the fire damage claim. (Trustees will obtain information from adjuster before making the final determination of restoration contractor. Trustees will consider at a future meeting which restoration contractor will be recommended to do the work.)
- Lisa Reade and Jeff Fix introduced themselves as candidates for Fairfield County Commissioner.

FISCAL OFFICER REPORT, David Cyphert, F.O.

- Motion by Randles, second by Smith to receive and file minutes of 4/11/18 and 4/16/18. Motion carried 3-0.
- Motion by Smith, second by Randles to approve payments in the amount of \$53,654.86 and charges in the amount of \$65,758.13. Motion carried 3-0.

ELECTED OFFICIALS REPORT:

- Fire Department Promotional Interview Process: Trustee Smith participated in the interviews and compliments the panel that took part in the process, as well as personnel who planned the interviews.
- Fairfield County OTA Report: Trustee Carol Moore reported on the meeting she attended.
- State of the County Report: Trustee Carol Moore reported on the meeting she attended.

ADMINISTRATIVE REPORT: by Anne Darling-Cyphert, Board Administrator

- Sadly announces the passing of former BZA member Mary Thompson Fulkert. She will be missed and was a dedicated volunteer for Bloom Twp.
- Fire Insurance Claim Update: She presented Photos and Disc to the Board of Contents Replacement for Road Department Fire. She recommended a trustee be appointed to assist Steve Green in verifying and adding to the contents claim list.
- Motion by Smith, second by Randles to appoint Trustee Smith to work with the Road Department in collecting information for contents claim to be submitted as part of the insurance claim. Itemized contents spreadsheet to be presented to the Board Administrator once completed to submit for the claim. Motion carried 3-0.
- Noise Resolution: The Fairfield County OTA sent a letter explaining that if citizens complain about noise, they are to call the sheriff's office. If found to be true, a Disorderly Conduct charge can be issued by the deputy.
- Zoning Junk Form: She presented the board with a junk complaint form for citizens to receive if they request it. If a violation is found to have occurred, she will refer it to the Health Department or Litter Deputy for further action.

-Josh Horecek, Assistant Fairfield County Prosecutor, spoke to the Board about the processes needed for the future road storage barn. He said his office will compile the proper forms but we need a criteria architect or a regular architect, depending on whether it is design build. He said if materials are less than \$50,000, state auditor advises that does not need to be bid. But the project itself needs to be bid.

The RFQ will be prepared by his office and former work for the township can be used as qualifications. For purposes of determining whether to use Prevailing Wage, the Architect cost is included in design build. If not, architect costs are outside of the contract (single prime).

Fire damage: Insurance company is allowed to enter into contract and pay the contractor directly.

He also addressed the issue of allowing a citizen to work in the township ROW. Road Supervisor said cutting the embankment would eliminate the site distance issue. Horacek said if money is exchanged, we need a work agreement. He said the landowner owns to the center of the road. The TWP needs to issue a ROW permit. Green said he needs to discuss it with the landowner.

CONTRACT FROM INSURANCE COMPANY: Josh doesn't see a problem to re-consider. Our insurance liaison is advised to discuss with the adjuster who will sign the restoration contract

FIRE DEPARTMENT REPORT: by Terry Gill

- Monthly Reports were distributed.
- Station 551 update

-Roof repair: He submitted a report to the trustees from the company doing the repairs. The contract specified if further damage was discovered upon performing the repairs, we would incur additional costs. The roof on the southeast corner of the building was improperly installed years ago resulting in ponding. Due to recent rains, it was covered with plywood to keep further drywall damage from occurring. The permanent fix will cost between \$5500 and \$7700 additional and will be warranted for

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15 years. Motion by Smith, second by Randles to approve up to an additional \$7700 for Station 551 roof repairs. Motion carried 3-0.

-Drywall repair from leaking roof will be repaired at 551. Mold remediation and new insulation will also be performed. He is obtaining quotes for repairs. Motion by Smith, second by Randles to authorize Chief Gill and Randles to approve needed repairs. Motion carried 3-0.

-Station 552 update:

-Septic repairs: contractor has repaired the septic issues that resulted over winter.

-Lighting issue for new sign was discussed which will extend a 16 feet arm at Lithopolis Road.

Motion by Smith, second by Randles to approve the installation of driveway lighting by South Central Power, cost to be \$6000 for 1 intersection light and 2 pole lights back the drive. Motion carried 3-0.

-Fish Fry: Steam Genie was destroyed in the road department fire and will be replaced prior to the fish fry.

ROAD DEPARTMENT: by Steve Green, Road Supervisor

Motion by Randles, second by Smith to approve up to \$6,000 for repair by Badar Truck Repair of 2010 International plow truck. Motion carried 3-0.

-Several driveway culvert pipes failing or have failed which is homeowner's responsibility. One in particular is on Slough Rd just 2 driveways east of Sitterley Rd. Trustees advised Green to check with County Engineer on how to proceed.

-People are dumping building materials and brush in several locations: there will be an article in the newsletter to remind.

-New Plow Truck search update: he is looking into a MAC truck for purchase. The FO was instructed to get permission to use the specific ODOT contract. The truck is white. The on-spot option is recommended by Green with a warranty. Information will be submitted for the next meeting. A vibrator will be needed which is an option. FO inquired about difference between options on the MAC truck and International truck. Green said the MAC truck already has the spreader but International truck, it was an option.

-OPWC Project update: tree work was completed today. We await South Central Power to move utility poles.

-Coonpath Road projects updates: he has obtained one signature from a property owner and awaits another signature from a different property owner for work agreements.

-Green has submitted a list of roads and is awaiting response from the county for bidding out crack/seal and paving.

OTHER: Motion by Randles, second by Smith to Executive session under ORC 121.22A. Motion carried 3-0.

The trustees came out of executive session and the chair adjourned the meeting.

Certified by David Cyphert, Fiscal Officer

Date: