

## **BLOOM TOWNSHIP MEETING MINUTES 04/28/21**

**CALL TO ORDER: Carol Moore, Chairperson**, called the meeting to order via Zoom technology due to the health department's guidelines regarding the pandemic. Members present were Moore, Brian Randles, and Jason Smith. Fiscal Officer Holly Mattei and department supervisors were in attendance. The Pledge of Allegiance was recited and we paused for a moment of silence in honor of our military serving throughout the world.

### **FISCAL OFFICER REPORT: by Holly Mattei, Fiscal Officer**

- Motion by Randles, second by Smith to approve the minutes of the 4/14/21 meeting. Motion carried 3-0.
- Motion by Smith, second by Randles to approve payments in the amount of \$20,501.08 and charges in the amount of \$120,442.59. Motion carried 3-0.
- March End of Month has been balanced and paperwork is in the Trustee office for signatures.
- Update on American Rescue Plan funds. I will be attending a webinar this week regarding these funds.
- Still working to resolve [sams.gov](https://sams.gov) renewal for our DUNS number. They have a wrong address.
- Health Dept. Certification has been received.
- Certification from Health Dept. Bloom Township Fee for 2022 is \$56,059.12.
- Allocation money for 2021 from the Engineer's Office will be applied to the 2020 Bowling Green Culvert Project.

**PUBLIC COMMENT:** Shoshonna Brooker with Jackson Lake Park, located at 3715 Cedar Hill Road. She said a feasibility study is underway regarding public water and sewer needs at Jackson Lake Park. She will continue to keep us updated.

### **ADMINISTRATOR'S REPORT: by Anne Darling Cyphert, Administrator**

- MORPC Summer Intern is Mitchell Pinsky from Ohio State University. He will start training May 10 at MORPC and will join us after his training is complete.
- Savvy Citizens Report: The advertisement is running in the Towne Crier. This will hopefully bring awareness to our communication tools with our residents.
- Ditch damage situation (Anne & Steve): Truck went off of Amanda Northern Road at Winchester Road and damaged our ditch. The truck company has agreed to reimburse us. Road Supervisor Green will calculate the amount due by using Force Account limit off State pricing and will send appropriate information to Anne to pass on to the truck company.

### **FIRE DEPARTMENT REPORT: by Thomas Williams, Chief**

- Update on BWC Training: Employees have been participating in the training program.
- Training has been provided to the Road Department employees on Summer Hazards. The Trustees thanked Chief Williams for bringing the BWC training to the Township.

**ROAD DEPARTMENT REPORT: by Steve Green, Road Supervisor**

- Motion by Randles, second by Smith to accept the quote from MP Dory Co, dated 4/2/2021 in the amount of \$14,325.00 to fix guardrail on Amanda Northern Rd. at Chestnut Ridge Park. Acceptance is contingent upon the Fiscal Officer receiving proof of Workers' Compensation coverage and Liability Insurance. Motion carried 3-0.
- Update on repairs to 5225 Tractor: Repair work is waiting on parts.
- Discussion regarding the Village and Township sections of Smith Rd as it pertains to paving. Once we have a contract awarded for our Summer Paving Project, Anne will email the Village to let them know we are paving our part of Smith Rd. They may want to contact our contractor to enter into a separate agreement with the contractor to pave the Village section of Smith Road. The trustees agreed this might benefit the Village through better pricing since the contractor will already be set up at the location.
- Green announced the Summer Paving Project bid opening will be May 4<sup>th</sup> at 11:45 am at the county engineer's office.

**EXECUTIVE SESSION under 121.22 ORC:** Motion by Randles, second by Smith to enter into Executive Session for the purpose of: To consider the employment of a public employee and matters required to be kept confidential by federal law. Motion carried 3-0. Chair called the meeting out of Executive Session.

Motion by Smith, second by Randles to alter scheduled days off for the Fire Chief to attend approved trainings/meetings either by motion at a meeting or by approval by the Chair between meetings. Motion carried 3-0.

The Chair brought us out of Executive Session and adjourned the meeting.