

BLOOM TWP. BOARD OF TRUSTEES MINUTES 5/11/20

CALL TO ORDER: Jason Smith, Chair, called the meeting to order via remote electronic technology due to COVID-19. Members present via audio/video were Trustees Carol Moore, Brian Randles, Smith, and Fiscal Officer David Cyphert. The Board Administrator was present at the township hall parking lot to provide a live feed in the parking lot for any members of the public to listen to the meeting without having to exit their vehicles. No members of the public appeared for the meeting. The Pledge of Allegiance was recited and a Moment of Silence was observed in honor of our military serving around the world.

FISCAL OFFICER REPORT: by David Cyphert, Fiscal Officer

- Motion by Randles, second by Moore to approve minutes from 04/13/20 meeting.
Motion carried 3-0.
- Motion by Moore, second by Randles to approve payments in the amount of \$59,401.34 and charges in the amount of \$171,619.02.
Motion carried 3-0.

RESOLUTION 10-20: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES to adopt this resolution affirming that funds received may be expended only to cover costs consistent with the requirements of section 5001 of the "Coronavirus Aid, Relief, and Economic Security Act," as described in 42 U.S.C. 601(d), and any applicable regulations. Be it further resolved that the Fiscal Officer will certify to the County Auditor and Ohio Office of Budget and Management funding will then be distributed to townships through the LGF formula. Motion by Randles, second by Moore to approve resolution.

ROLL: Moore: Yes Randles: Yes Smith: Yes Res. approved 3-0.

ADMINISTRATOR'S REPORT: by Anne Darling-Cyphert, Board Administrator

- She has been attending several webinars and teleconferences with MORPC, OSU, and the Health Department regarding COVID-19 and the new normal for operating local government. Trustee Moore also attended the health department teleconferences.
- Zoning permits are now starting to pick up for the spring season. It was a slow start.
- Zoning complaints are coming in, typical for the spring season.
- She and legal counsel are working on the OPEC issue which will hopefully be resolved soon.
- Administrative Assistant's office door glass has been replaced with clear plexiglass that has a slot cut in it for zoning permit applicants to pass their papers through. We will arrange to have wood trim placed around the plexiglass and slot.
- Coonhunters noise complaint: DH who resides on Coonpath Road near the Coonhunters Club has repeatedly complained about the noise from the club. On numerous occasions she has told him that we do not have enforcement power to arrest anyone for violation of the noise resolution, to contact the sheriff's office who has that capability but he claims the noise is coming from sheriff deputies. He has presented many allegations about various issues that have nothing to do with Bloom Twp. In the future, he will be referred to the sheriff, auditor, prosecutor, and health department to hear his complaints.

FIRE DEPARTMENT REPORT: submitted by Thomas Williams, Interim Fire Chief

- IFC Williams requested a motion to cease the past practice of paying \$1000 per year of service for part-time personnel who successfully pass medic school. He said it would be upwards of \$10,000 from the training budget.
- Motion by Moore, second by Randles to cease paying for Paramedic School for part-time personnel. Motion carried 3-0.
- There is a possibility that a fulltime firefighter will be resigning from the township as an employee. He has been offered a position as a fire inspector with another fire department. Two of our lieutenants have been contacted and will be ready to move forward with interviews if needed.
- Turnout Gear- Williams reported that he had our quartermaster inventory turnout gear. He discussed options with Fiscal Officer Cyphert to purchase gear. He has contacted our gear rep and requested price information, information on how they are currently measuring customers during the pandemic and what turn-around time is for gear. Turnaround time is 4-6 weeks and he will follow any PPE guidelines we give him to come in and measure our personnel. Estimated cost is \$25,000 for replacement gear.
- Motion by Moore, second by Randles to approve up to \$26,000 for turn-out gear.
Motion carried 3-0.
- Moore requested the interim chief provide us with a list of which staff member is in charge of which duties. Williams agreed that needs to be done. Smith asked how long does turn out

gear last. Williams said it is good for 10 years. Randles asked what will be done with the surplus. Williams said turnout gear that is expiring cannot be donated due to safety and liability issues. It was agreed the disposal will be approved by the trustees at a future meeting.

- Williams reported that recently, the fire department has been requested to do drive-by parades for children who are at home and cannot have birthday parties. He said the department has participated in 3 such events. These are very positive issues for the members as well as we are often overwhelmed with the negative aspect of the pandemic. He said the department coordinates these events with driver training which allows our part-time members to drive the apparatus and learn the township roads which is required training.
- Williams reported a staff member is still off for back issues. He may begin working in a light duty capacity soon. They are working with BWC.
- Covid-19 update. He reported that the department is in good shape for PPE. Everything is progressing smoothly as we continue to be cautiously optimistic about the future.
- May 29th will be required ladder and pump testing for the department. Greenfield Township FD will be the centralized point which saves all participating departments approximately 20%. Williams will come in to take the trucks as that shift is at minimum manning that day.
- Bloom Fire Dept. will participate May 24th in Bloom Carroll's "drive through graduation ceremony" to help honor the grads. Williams will also take the Chief's truck in case the engine gets a run and needs to leave so that Bloom Township is still represented.
- Williams said he would like to consider possible pay incentives for the part-time firefighters at a future date.

ROAD DEPARTMENT REPORT: a written report was submitted by Steve Green, Road Supervisor prior to this meeting.

- Motion by Randles, seconded by Moore to authorize Bader Trucking to fix the shop truck's motor at \$4366.83. Motion carried 3-0. The trustees discussed the expense of the repairs. After information was exchanged, the board decided to have Green provide a list of previous repairs, dates, and amounts for this truck prior to approval of any future repairs to this truck.
- Various options for road treatments for the Summer Road Project were discussed. No action was taken as documentation will be presented at a future meeting by Green. In addition, the trustees need a list of roads from Green to go with the quotes that he provided for crack/seal proposal.
- Green had provided information he obtained from the County Engineer's Office on how to proceed with the Summer Road Projects. Administrator/Legal Liaison and the Fiscal Officer are consulting with the prosecutor for clarification on the process needed to complete the various projects Green is proposing. Mrs. Cyphert will arrange a conference call.
- Chair Smith will contact Green to update him on the trustees' input regarding Green's project proposals.
- All agreed in the future, to use the Tar/Chip' Cape Seal or Micro Surface on a portion of Slough Road to see how well it works.
- Sitterley Road profile correction and paving project was discussed. It was decided Green needs to work with the County Engineer's Office to get this project completed this year.
- Projects that the Road Department has been working on:
 - * Brush hog the road R. O. Ways. We are on our second round now.
 - *Mowing cemeteries
 - *Doing ditch line work with an excavator.
 - *Putting berm down in many areas.
 - *Doing litter patrol to keep right-of-way clean.
 - *Eversole Builders secured the salt building so we would be able to take the remainder of the salt for this year so the township would not have to endure the extra \$7.00 per ton price of remaining salt we needed to take. Took a couple of days to add another 4 foot on top of what we already had. Salt has been delivered.

OTHER: The Chair and the Board Administrator will work together to set up the next meeting.

ADJOURN: The chair adjourned the meeting.

Minutes Certified by:



David L. Cyphert, Fiscal Officer

Date: 8-20-20