

BLOOM TOWNSHIP MEETING MINUTES 06-09-21

CALL TO ORDER: by **Carol Moore, Chairperson** at 8490 Lithopolis Road. Members present were Trustees Carol Moore, Brian Randles, and Jason Smith. Fiscal Officer Holly Mattei was present as well as Anne Cyphert, Board Administrator; Thomas Williams, Fire Chief; and Steve Green, Road Dept Supervisor, as well as interested citizens. The Pledge was recited and we paused in honor of our military serving throughout the world. We also paused in memory of Fiscal Officer David Cyphert who passed from COVID in December. This is the first meeting we have had in the township hall since before his passing.

FISCAL OFFICER REPORT: by Holly Mattei, Fiscal Officer

- Motion by Randles, second by Smith to receive and file the minutes from the 5-26-2021 meeting. Motion carried 3-0.
- Motion by Smith, second by Randles to approve payments in the amount of \$47,750.34 and charges in the amount of \$182,417.82. Motion carried 3-0.
- Budget Update: She informed the Board that planning meetings have taken place with all 3 department supervisors. Proposed budget will be placed in the trustee mailboxes. Green said he was advised not to go over \$75,000 for the remodeling project at the new road department complex. Heat, septic, and insulation are being planned.
- Motion by Randles, second by Smith to hold the Budget Hearing for FY2022 on Wednesday, July 14 at 5:30 pm with the regular meeting to follow the hearing. Motion carried 3-0.
- Motion by Randles, second by Smith to approve a within-fund transfer in the Cemetery Fund (2041) of \$1,000.00 from line 2041-760-740-0000 (Machinery, Equipment and Furniture) to line 2041-410-420-0000 (Operating Supplies). Motion carried 3-0.
- Update on conversation with County Engineer's office regarding change orders to 2021 Resurfacing Project: She was advised that paving the drive to the fire and road buildings in Greencastle needs to come from general fund, or fire and general. No bid requirement if under \$50,000. Green is obtaining prices. Ravine Drive can be added to the summer paving project with a change order.

ADMINISTRATIVE REPORT: by Anne Darling Cyphert, Board Administrator

- The Health Department is transitioning its quarters in the mall back to its offices of Sheridan Drive.
- 5794 Waterloo: Possible violations, working with Health Department.

Resolution #12-21 to Approve the Contract with The Shelley Company for the 2021 Resurfacing Project.

WHEREAS, on May 12, 2021, this Board of Bloom Township Trustees awarded the Bid for the 2021 Resurfacing Project to The Shelly Company for \$260,259.50, and WHEREAS, since the Contract Materials are in order and this Contract Agreement has been approved by the Fairfield County Prosecutor, the County Engineer recommends that this Board of Bloom Township Trustees sign this Resolution and the Contract Agreement with The Shelly Company.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees approves the 2021 Resurfacing Project Contract with The Shelly Company for \$260,259.50 by signing the Contract Agreement and this Resolution for this project to proceed.

SECTION 2: that the Fiscal Officer of this Board furnish the County Engineer with the Contract Agreement and Resolution for further processing.

ROLL: Moore: Yes Randles: Yes Smith: Yes

Resolution Approved 3-0.

Resolution #13-21 IN THE MATTER OF: NOTICE OF COMMENCEMENT: CONTRACT: 2021 Resurfacing Project.

WHEREAS, by Resolution on May 12, 2021, this Board of Bloom Township Trustees awarded a Contract to The Shelly Company, 80 Park Drive, Thornville, OH 43076, in the amount of \$260,259.50 for the 2021 Resurfacing Project.

WHEREAS, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and WHEREAS, the County

Engineer is requesting the attached Notice be signed by the Chairperson of the Board of Bloom Township Trustees.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees resolves to, and does hereby, authorize its Chairperson to sign the required Notice of Commencement in the matter of the 2021 Resurfacing Project.

SECTION 2: that the Fiscal Officer of this Board furnish the County Engineer with a signed copy of the recorded Resolution for further processing.

Motion by Smith, second by Randles

ROLL: Moore: Yes Randles: Yes Smith: Yes

Resolution Approved 3-0.

- MORPC Donations: Green and she drove up to MORPC today to pick up donations of filing cabinets and a computer desktop they no longer need. She will be sending a Thank You letter on behalf of the township.

FIRE DEPARTMENT: by Thomas Williams, Chief

- Completed OTA Training (Township Fire or EMS Procedures to Provide/Watch For) and Increased Company Training (Auto Extrication, CPR, Air Evac, Upcoming Water Movement, etc).
- Recent Fires: One in Bloom TWP in Collegeview, one in Lithopolis and the other one was assisting Amanda TWP at a fatal fire on Route 188.
- Drone Update: He provided a document for the trustees to see that updated them on the new drone.
- PPE from EMA (several hundred dollars' worth donated).
- Another shut-in vaccine was administered.
- Tornado Sirens: A document was presented to the trustees about repairs needed for the sirens.
- Station sign was ordered.
- Promotional process will be October 22, 2021. Randles will take part.
- Motion by Smith, second by Randles to approve the hiring of Kyle Bainter and Will Kennedy as part time fire fighters, pending passage of required drug testing, and submission of employment papers including W9, W4 and related documentation. Motion carried 3-0.

ROAD DEPARTMENT: by Steve Green, Road Department Supervisor

- Update on Boersma Property From County Engineer's Office And 2 LM
 - Going to get rid of guard rail that was going to run the span of the front of the Boersma property from original engineered plans through 2 LM. By extending the pipe out further on the outlet side, this will create enough of a clear zone for traveling public that the guard rail would not be needed.
 - Not sure on cost as of yet, but by taking away the guard rail it will hopefully offset some of the cost of adding the extension on the outlet / Boersma side.
 - We will need to get property owners on either side of the road to sign off road work agreements, which have already been discussed with property owners and I think everyone will be on board.
- Mower Max Road Tractor
 - Would like to purchase this machine in the future for Right of Way mowing of our township roads. This would replace our arm / flail mower we have now.

EXECUTIVE SESSION: Motion by Randles, second by Smith to enter into Executive Session per ORC 121.22 to discuss hiring. Motion carried 3-0.

Following the Executive Session, the chair adjourned the meeting.