

## **BLOOM TOWNSHIP MEETING MINUTES 07-14-21**

**5:30 PM:** Holly Mattei, Fiscal Officer called the Budget Hearing to order at 8490 Lithopolis Road. Members present: Fiscal Officer Holly Mattei, Trustees Carol Moore, Brian Randles, and Jason Smith; and Administrator Anne Cyphert.

Fiscal Officer Holly Mattei presented the proposed FY 2022 budget. She explained the process of working with department heads and trustees to complete the budget. She said there would be a change to line 2141-330-360-0010 (Sitterley Road Project). The expense will remain in the 2021 budget, but be removed from the 2022 budget. After discussion and with no other changes, Mattei asked for a motion to approve the following resolution:

### **Resolution #15-21 – To Accept the 2022 Tax Budget.**

WHEREAS, the Board of Trustees of Bloom Township, Fairfield County, Ohio continually monitors the budget and appropriated amounts to account for monies in ways consistent with the standards set forth by the Auditor of the State of Ohio; and

WHEREAS, the Fiscal Officer has worked with each department head to compile the attached budget for consideration of the Fairfield County Budget Commission.

NOW THEREFORE, be it resolved by the Board of Trustees of Bloom Township, Fairfield County, Ohio that the attached Tax Budget for Fiscal Year beginning January 1, 2022 is approved and the Fiscal Officer shall submit 2 copies of this budget to the Fairfield County Auditor for consideration of the County Budget Commission on or before July 20, 2021.

Motion by: Smith

Second by: Randles

ROLL: MOORE: YES            RANGLES: YES            SMITH: YES

Resolution Approved 3-0.

BUDGET Hearing was adjourned.

### **REGULAR MEETING:**

**CALL TO ORDER:** by **Carol Moore, Chairperson**, at 8490 Lithopolis Road. Members present were Trustees Carol Moore, Brian Randles, and Jason Smith. Fiscal Officer Holly Mattei was present as well as Anne Cyphert, Board Administrator; Thomas Williams, Fire Chief. The Pledge was recited and we paused for a moment of silence in honor of our military serving throughout the world.

### **FISCAL OFFICER REPORT: by Holly Mattei, Fiscal Officer**

- Motion by Randles, second by Smith to receive and file the minutes from the 6/23/2021 meeting. Motion carried 3-0.
- Motion by Smith, second by Moore to: Approve the payments of \$44,139.22 and charges of \$134,160.54. Motion carried 3-0.
- Motion by Randles, second by Smith to: approve Carol Moore, Board Chair, to serve as the authorized agent to sign all necessary documents for applying and receiving American Rescue Plan (ARP) Funds and to appoint Holly Mattei, Fiscal Officer, as the Contact Person for the ARP funds. Motion carried 3-0.

### **Resolution #16-21 to Approve the Contract with Pavement Technology Inc for the Bloom Township Asphalt Surface Preservation Project.**

WHEREAS, on June 23, 2021, this Board of Bloom Township Trustees awarded the Bid for the Bloom Township Asphalt Surface Preservation Project to Pavement Technology Inc for \$108,728.36; and

WHEREAS, since the Contract Materials are in order and this Contract Agreement has been approved by the Fairfield County Prosecutor, the County Engineer, recommends that this Board of Bloom Township Trustees sign this Resolution and the Contract Agreement with Pavement Technology Inc.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees approved the Bloom Township Asphalt Surface Preservation Project Contract with Pavement Technology Inc for \$108,728.36 by signing the Contract Agreement to this Resolution for this project to proceed.

SECTION 2: that the Fiscal Officer of this Board furnish the County Engineer with the Contract Agreement and Resolution for further processing. Resolution carried 3-0.

Motion by: Smith

Second by: Randles

ROLL: MOORE: YES                      RANGLES: YES                      SMITH: YES

Resolution Approved 3-0

**Resolution #17-21 to Approve the Notice to Commence for the Bloom Township Asphalt Surface Preservation Project**

CONTRACT: Bloom Township Asphalt Surface Preservation Project

WHEREAS, by Resolution on June 23, 2021, this Board of Bloom Township Trustees awarded a Contract to Pavement Technology Inc., in the amount of \$108,728.36 for the Bloom Township Asphalt Surface Preservation Project.

WHEREAS, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and

WHEREAS, the County Engineer is requesting the attached Notice be signed by the Chairman of the Board of Bloom Township Trustees.

NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees resolves to, and does hereby, authorize its Chairman to sign the required Notice of Commencement in the matter of the Bloom Township Asphalt Surface Preservation Project.

SECTION 2: that the Fiscal Officer of this Board furnish the County Engineer with a signed copy of the recorded Resolution for further processing.

Motion: by Smith

Second: by Randles

Roll Call Vote: MOORE: YES                      RANGLES: YES                      SMITH: YES

Resolution Approved 3-0

- Motion by Randles, second by Smith to approve: An account to account transfer of \$4,000 from account 1000-120-323-0000 Repairs and Maintenance to account 1000-110-312-0000 Auditing Services to cover 2019/2020 audit services. Motion carried 3-0.
- Motion by Smith, second by Randles to approve: An account to account transfer of \$500 from 10000-110-330-000 Travel and Meeting Expenses to 1000-110-599-000 Other Expenses to cover future miscellaneous costs. Motion carried 3-0.

**REPORTS FROM TRUSTEES:**

Moore: Floating holiday Resolution: She said Cyphert obtained a legal document regarding the need to approve a resolution observing Juneteenth as a floating holiday in 2021. The item will be on the agenda for passage once it is adapted to our township.

**ADMINISTRATION REPORT: by Anne Darling Cyphert, Board Administrator**

- Shooting range moving out of Bloom Township.
- Attending OTA How to Add Zoning Rules That Benefit Your Community – 11 a.m.-Noon, Aug. 3. Experts in development will discuss the types of zoning rules that can encourage private investment in rural areas.

- According to RPC, Stone Hill Estates has a lot of work still needed. She was told by a RPC employee, this subdivision should have never been approved. RPC cited poor engineering.
- CountryTyme: only doing lot splits for section 17.
- Motion by Smith, second by Randles to change the time of the July 28, 2021 meeting to 8am. Motion carried 3-0.

**FIRE DEPARTMENT REPORT: by Thomas Williams, Fire Chief**

Nothing to report due to vacation.

**ROAD DEPARTMENT REPORT: by Anne Darling Cyphert, Board Administrator**

- Mitchell Pinsky, has been assisting Steve Green in getting an auction website set up through GovDeals Auction.
- Motion by Smith, second by Randles to Approve Shelly Company for the additional asphaltting of Ravine Drive for the price of \$38,895.25. Motion carried 3-0.

**EXECUTIVE SESSION:** Motion by Smith, second by Randles to enter into Executive Session under ORC 121.22 for the purpose of employment. Motion carried 3-0.

Following the Executive Session, the chair adjourned the meeting.