

BLOOM TWP. BOARD OF TRUSTEES MEETING 10/24/18

CALL TO ORDER/PLEDGE

Carol Moore, Chair, called the meeting to order. Members present were Trustees Carol Moore, Brian Randles, Jason Smith; Fiscal Officer David Cyphert, department supervisors, and members of the public. The Pledge of Allegiance was recited and we paused for a Moment of Silence in honor of our Military serving throughout the world.

PUBLIC COMMENT: Leah Hempleman-Good of Hocking Township, candidate for Fairfield County Commissioner, spoke of her goals and qualifications for office. She commented that townships should be receiving some of the funds from gaming passed down to the current county commission who has not given anything to our townships.

FISCAL OFFICER REPORT: by David Cyphert, Fiscal Officer

Motion by Smith, second by Randles to receive and file minutes of 10/3/18 meeting. Motion carried 3-0.
Motion by Randles, 2nd by Smith to approve the payments of \$56,534.78 and charges of \$61,792.23.
Motion carried 3-0.

-OTARMA sent a letter asking for volunteers as a board member.

TRUSTEES' REPORTS AND RESOLUTIONS:

Carol Moore: report on recommended speed limit change in Collegeview: Lowering speed limit on Collegeview subdivision roads that are currently 35 mph. This action is strongly recommended by the County Engineer's Office and the Ohio LTAP (Local Technical Assistance Program). Discussion of safety issues with pedestrians walking dogs, children riding bicycles. Collegeview is currently the only Bloom Twp subdivision with speed limit of 35 mph within the subdivision.

Motion by Smith, second by Randles to approve:

RESOLUTION 31-18: Lowering the speed limit to 25 mph effective December 3, 2018, on the roads that were previously set at 35 mph. MOORE: YES RANGLES: YES SMITH: YES

Resolution approve 3-0. Resolution is on file in the office of the fiscal officer.

Motion by Randles, second by Smith to sign the for the 2018 Shoulder Reconditioning with Shelly Company:

Resolution 32-18: A resolution to approve the Contract with The Shelly Company for the 2018 Shoulder Reconditioning Project. WHEREAS, on September 12, 2018, this Board of Bloom Township Trustees awarded the Bid for the 2018 Shoulder Reconditioning Project to The Shelly Company for \$44,660.00, and **WHEREAS**, since the Contract Materials are in order and this Contract Agreement has been approved by the Fairfield County Prosecutor, the County Engineer recommends that this Board of Bloom Township Trustees sign this Resolution and the Contract Agreement with The Shelly Company.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees approves the 2018 Shoulder Reconditioning Project Contract with The Shelly Company for \$44,660.00 by signing the Contract Agreement and this Resolution for this project to proceed.

SECTION 2: that the Fiscal Officer of this Board furnish the County Engineer with the Contract Agreement and Resolution for further processing.

ROLL: MOORE: YES RANGLES: YES SMITH: YES

Resolution approve 3-0

Motion by Randles, second by Smith:

Resolution 33-18: A Resolution to Approve the Notice to Commence for the 2018 Shoulder Reconditioning Project

CONTRACT: 2018 Shoulder Reconditioning

WHEREAS, by Resolution on September 12, 2018, this Board of Bloom Township Trustees awarded a Contract to The Shelly Company; PO Box 266; 80 Park Drive; Thornville, OH 43076, in the amount of \$44,660.00 for the 2018 Shoulder Reconditioning.

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WHEREAS, Section 1311, Ohio Revised Code requires the Public Authority to prepare a Notice of Commencement prior to commencement of performance, and

WHEREAS, the County Engineer is requesting the attached Notice be signed by the Chairman of the Board of Bloom Township Trustees.

NOW THEREFORE: BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees resolves to, and does hereby, authorize its Chairman to sign the required Notice of Commencement in the matter of the 2018 Shoulder Reconditioning.

SECTION 2: that the Fiscal Officer of this Board furnish the County Engineer with a signed copy of the recorded Resolution for further processing.

ROLL: MOORE: YES RANGLES: YES SMITH: YES

Resolution approve 3-0

ADMINISTRATOR REPORT: By Anne Darling-Cyphert, Board Administrator

-OTARMA Training Video: The Sexual Harassment policy was discussed and the recommended OTARMA Harassment training was completed during the meeting with the playing of the training video for the elected officials. All department supervisors will be required to have their employees watch the video. Kudos to Karen Price and Ron Wyne for setting TV up for us.

-Formfire Progress: 100% of the staff has completed the online Formfire forms for medical insurance.

-Issue with typing architect's report: the ad specs have to be re-typed because the architect did not provide a docx format and several pages are missing.

-Construction Update on Road Department Building in Lithopolis: there will be plumbing by the end of the week, roof is complete, and there will be a change in electric which requires a revision in plans which unfortunately has to be approved by the village who previously lost our plans resulting in major delays for the project,

-Report on Coonhunter's Club: zoning permit was submitted. She talked to the county and they believe a commercial building permit is still needed.

FIRE DEPARTMENT REPORT: by Terry Gill, Chief

-He discussed our billing company for EMS billing.

-Station 552 Update on Septic System: He has completed documentation that was sent to the plumbing company to review for possible repairs.

-BWC Hearing: He explained information received regarding a hearing for a firefighter claim filed in 2014. We have not had a stop-loss claim filed.

ROAD DEPARTMENT REPORT: by Steve Green, Supervisor

- Discuss quote to replace some metal on salt storage barn: He obtained one quote. The Administrator asked if he had asked for a quote from the company that is working daily at the property. He had not. She will contact the company to ask for a quote.
- Report on cutting back trees on twp roads to let sunlight aid salt in melting ice/snow: the work is almost complete.
- Motion by Randles, second by Smith to approve bill for John Deere Road Tractor: \$823.00 to fix cables to raise and lower flail mower and windshield wiper. Motion carried 3-0.
- Motion by Smith, second by Randles to approve up to \$2,300 for Road Rust contingent upon their providing proof of Workers' Compensation and liability insurance for repair of Wesley Chapel Cemetery roads. Motion carried 3-0.
- Motion by Randles, second by Smith to approve \$1,825 00 to put strobes on new Mack dump truck. Motion carried 3-0.
- Discussion of #1 Dump Truck hoist making loud noise. Green is working on obtaining a quote. Will call Chairperson Carol Moore and Fiscal Officer David Cyphert for approval if over \$750.00.
- Discuss Coonpath Rd. ditch line area around 6435 Coonpath where we removed trees in spring. Green says he has two quotes and is working on getting a third quote.
- Discuss hiring part-time winter help / drivers for new pick-up truck and spare truck for as needed basis. Green and Mrs. Cyphert will work on advertising.
- Discuss options for Bowling Green Culvert guardrails: Green provided options that were reviewed. Trustees directed Green to get pricing for guardrails for comparison.
- Randles expressed safety concern about striping not being done yet. Green was instructed to make it a top priority. Motion by Smith, second by Randles to designate Chairperson Carol Moore and Fiscal Officer David Cyphert to approve and sign contract for striping. Motion carried 3-0.

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- Motion by Smith, second by Randles to approve \$3, 993.40 to Bader Truck Repair for Truck #3.
Motion carried 3-0.

The chair adjourned the meeting.

Minutes certified by:

David L. Cyphert, Fiscal Officer

Date