

BLOOM TWP. BOARD OF TRUSTEES MEETING 11/28/18 & SPECIAL MEETING 12/5/18

CALL TO ORDER/PLEDGE

Carol Moore, Chair, called the meeting to order at 5:15 p.m. Members present were Trustees Carol Moore, Brian Randles, Jason Smith; Fiscal Officer David Cyphert, department supervisors, and members of the public. The Pledge of Allegiance was recited and we paused for a Moment of Silence in honor of our Military serving throughout the world.

Motion by Randles, second by Smith to enter into Executive Session for the purpose of 121.22: to meet with the township's legal counsel to discuss upcoming negotiations with the firefighter's union. Motion carried 3-0.

Following the executive session, the chair resumed regular meeting

FISCAL OFFICER REPORT/RESOLUTIONS: by David L. Cyphert

- Motion by Smith, second by Randles to receive and file minutes of 11/14/18 meeting. Motion carried 3-0.
- Motion by Randles, second by Smith, to approve payments of \$15,831.69 and charges of \$99,341.44. Motion carried 3-0.
- Motion by Smith, second by Randles to approve a within fund transfer of \$10,000 from 2031-330-323-0007 (Repairs and Maintenance due to truck fire damage) to 2031-330-323-0000 (Repairs and Maintenance) for higher than planned repair expenses. Motion carried 3-0.
- Motion by Randles, second by Smith to approve a within fund transfer of \$40,000 from 2111-220-215-0000 (OP&F) to 2111-220-221-0000 (Medical/Hospitalization) for higher than planned health care costs. Motion carried 3-0.
- Motion by Randles, second by Smith to approve \$1520.58 for Fairfield County Building Dept. for permit for township Road Storage Building. Motion carried 3-0.

TRUSTEE'S REPORTS/RESOLUTIONS:

-Carol Moore: Introduction of new Form RD 001-18 regarding approval of Road Dept. contracts for services and expenses over the authorized limit. Form will help us track and organize expenditure/contract approvals and supporting documents. Motion by Smith, second by Randles to approve the usages of the new form. Motion carried 3-0.

-Motion by Smith, second by Randles to approve changing the spending authority for department supervisors from \$750 to \$1500. Motion carried 3-0.

-Motion by Smith, second by Randles to approve the agreement with the Community Action Center for the Recycling bin that is in the Collegeview subdivision. Motion carried 3-0

ADMINISTRATION REPORT: by Anne Darling-Cyphert, Administrator

- ● Annexation from Lithopolis: She has consulted the Prosecutor's Office about the Engineer's Office concerns that the village intends to annex up to the Smith Road line. She will update the board about the Prosecutor's advice.
- Motion by Smith, second by Randles to appoint Anne Blackwell to serve on zoning commission of an unexpired term to expire Dec 31, 2021. Motion carried 3-0.
- Health Insurance update: She has successfully negotiated a fee that will save the township over \$120,000 per year.
- Fire repairs update: We are closer to receiving final occupancy soon on the Road Department Building, damaged by fire 12/25/2017. She continues to work regularly with the village building inspector and construction rehabilitation company to keep the project moving.
- Contract on storage barn update: She distributed the proposed bid package that will be sent to prosecutor for review after the trustees proof the document. She requested the trustees read through it as quickly as possible, noting any changes that need to be made, so that we can keep this project rolling.
- Volunteer Appreciation Dinner reminder 12/10/18.
- Motion by Smith, second by Randles to change December 23 meeting to Dec 31 at 10 am. Motion carried 3-0.

FIRE DEPARTMENT by Terry Gill, Chief

- Station 552 update: Septic, no change
Sign is done, will install, weather permitting
- Turnout Gear: Motion by Randles, second by Smith to make 7 sets of Fire-Dex gear surplus due to exceeding the recommended 10 year NFPA service life. Motion carried 3-0.

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- Motion by Smith, second by Randles to purchase 2 sets of Fire-Dex turnout gear at the state bid price of \$1209 per coat and \$869 per pant, for a total of \$4156 from Fire Safety Services. Motion carried 3-0.

ROAD DEPARTMENT: by Steve Green, Supervisor

- He provided an update on striping contract/project.
- He provided an update on update on crack/seal contract/project.
- He provided an update on Salt Barn repair contract with Eversole. He cannot get to it until after the holidays.
- He provided an update on snow removal and ice control readiness. He said our trucks are in good repair now.
- Motion by Smith, second by Randles to approve hiring of John Hintz effective 12/12/18 with 6 month introductory period at \$18.00 as part time Road Maintenance Worker. Motion carried 3-0

OTHER: Request from Chief Gill: Motion by Randles, second by Smith to enter Executive Session under 121.22 (Complaints against personnel). Motion carried 3-0.

Following the Executive Session, the chair adjourned the meeting.

Minutes Certified by

David L. Cyphert, Fiscal Officer

Date:

SPECIAL MEETING 12/5/18

Carol Moore, Chair called the special meeting to order at 8:32 am. Members present were trustees Carol Moore, Brian Randles, Jason Smith. Also present via phone: David Cyphert, Fiscal Officer. The Road Supervisor was also present. The purpose of the meeting was for discussion and action on road contracts.

Road Supervisor Green presented three quotes for striping township roads. He recommended striping only the newly paved roads this year to avoid conflict with the crack sealing project that is not yet completed. He presented a letter from Griffin Pavement Striping agreeing to cancellation of the contract for striping because they could not complete the work this year. He recommends using A&A Safety, Inc. for striping new pavement only for \$12,051.

Green reported: Residents from Kauffman and Sitterley have complained about lack of striping. Fiscal Officer Dave Cyphert asked if the weather was conducive to this project. Steve said he thinks the weather will warm up so it can be done.

Motion by Randles, second by Smith: to approve contract with A&A Safety, Inc. which is a revised contract dated 12/4/18 for 7.8 miles of new pavement striping for a cost of \$12,051.00.

ROLL: Moore: Yes Randles: Yes Smith: Yes. Motion carried 3-0.

The chair adjourned the meeting.

Minutes certified by:

David L. Cyphert, Fiscal Officer

Date: