

BLOOM TWP. BOARD OF TRUSTEES MEETING 12/24/18 END OF YEAR MEETING

CALL TO ORDER/PLEDGE

Carol Moore, Chair, called the meeting to order at 9:00 a.m. Members present were Trustees Carol Moore, Brian Randles, Fiscal Officer David Cyphert, department supervisors, and members of the public. The Pledge of Allegiance was recited and we paused for a Moment of Silence in honor of our Military serving throughout the world. Jason Smith entered the meeting at 9:16 a.m.

FISCAL OFFICER REPORT: David Cyphert, Fiscal Officer

- Motion by Randles, Second by Moore to receive and file minutes of 12/12/18 meeting. Motion carried 2-0.
- Motion by Randles, Second by Moore to approve payments of \$555,350.28 and charges of \$69,160.51. Motion carried 2-0.
- Motion by Randles, Second by Moore to set organization meeting followed by 1st meeting of the new year on 1/9/19 at 6:00 p.m. Motion carried 2-0.
- Motion by Randles, Second by Moore to approve a within fund transfer of \$1,000 from 2111-220-599-0000 (other-other) to 2111-220-599-0006 (protective clothing) for turnout gear. Motion carried 2-0.
- Motion by Randles, Second by Moore to approve a within fund transfer of \$20 from 1000-110-311-0000 (Accounting/Legal) to 1000-110-230-0000 (Workers Comp). Motion carried 2-0.
- Motion by Randles, Second by Moore to approve a within fund transfer of \$161.02 from 2031-330-381-0000 (Property Insurance) to 2031-330-360-4401 (OPWC Grant) Motion carried 2-0.

Resolutions:

- Motion by Randles, Second by Moore to approve the following Resolutions 35-18 through 42-18.

35-18: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES that the Fiscal Officer is authorized to close out the year, do FY19 appropriations and present them to the trustees for approval at the next regular meeting so that bills can be paid at that meeting.

Roll Call: Moore – Yes Randles – Yes Smith – Yes Motion carried 3-0.

36-18: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES that the Fiscal Officer is authorized to do supplemental appropriations between meetings for subsequent approval by the trustees at the following meeting for FY19.

Roll Call: Moore – Yes Randles – Yes Smith – Yes Motion carried 3-0.

37-18: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES that the Fiscal Officer is authorized to create Super Blanket Certificates for a period of up to one year for FY19.

Roll Call: Moore – Yes Randles – Yes Smith – Yes Motion carried 3-0.

38-18: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES that the Fiscal Officer is authorized to request advanced draws on taxes during FY19

39-18: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES to set mileage reimbursement rate per Standard Mileage Rates set by the IRS for FY19

Roll Call: Moore – Yes Randles – Yes Smith – Yes Motion carried 3-0.

40-18: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES to approve payment of salary and benefits for current elected officials and that compensation will be paid by annual salary not to exceed the maximum amount set forth in ORC 505.24. The annual salary is paid in equal monthly installments and may be paid from the general fund or other funds in such proportions specified by the board.

Roll Call: Moore – Yes Randles – Yes Smith – Yes Motion carried 3-0.

41-18: A RESOLUTION to approve a Change Order for the FAI-TR205-1.413 Kauffman Road Phase II Rehabilitation Project.

WHEREAS, on February 28, 2018, this Board of Bloom Township Trustees awarded the Contract Bid for the FAI-TR205-1.413 Kauffman Road Phase II Rehabilitation Project to The Shelly Company for a Bid of \$314,932.21, and

WHEREAS, actual quantities of items used to complete this project differ from the quantities estimated in the Contract documents, as shown on the attached change order, and

WHEREAS, the Fairfield County Engineer is requesting approval of Change Order Number One to reflect actual quantities used to date on this project, which will change the Contract price from \$314,932.21 to \$307,239.13.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees resolves to approve and does hereby sign this Resolution and the attached Change Order Number One, to the Contract price by \$7,693.08, making the revised cost of the FAI-TR205-1.413 Kauffman Road Phase II Rehabilitation Project \$307,239.13.

SECTION 2: that the Fiscal Officer of this Board return the signed copy of this Resolution and the signed Change Order to the County Engineer for further processing.

Roll Call: Moore – Yes Randles – Yes Smith – Yes Motion carried 3-0.

42-18 A RESOLUTION to approve a Change Order for the 2018 Shoulder Reconditioning Project.

WHEREAS, on September 12, 2018, this Board of Bloom Township Trustees awarded the Contract Bid for the 2018 Shoulder Reconditioning Project to The Shelly Company for a Bid of \$44,660.00, and

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WHEREAS, actual quantities of items used to complete this project differ from the quantities estimated in the Contract documents, as shown on the attached change order, and WHEREAS, the Fairfield County Engineer is requesting approval of Change Order Number One to reflect actual quantities used to date on this project, which will the Contract price from \$44,600.00 to \$41,750.80.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF BLOOM TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO:

SECTION 1: that this Board of Bloom Township Trustees resolves to approve and does hereby sign this Resolution and the attached Change Order Number One, to the Contract price by \$2,909.20, making the revised cost of the 2018 Shoulder Reconditioning Project \$41,750.80.

SECTION 2: that the Fiscal Officer of this Board return the signed copy of this Resolution and the signed Change Order to the County Engineer for further processing

Roll Call: Moore – Yes Randles – Yes Smith – Yes Motion carried 3-0.

Administrative Report, by Anne Darling Cyphert, Board Administrator

- Advice from Prosecutor's Office on Lithopolis Contract. He has drafted some changes for the proposed contract on emergency snow removal for Lithopolis and will be ready for a vote at January 9th meeting. Assistant Prosecutor is willing to draft an appropriate contract for Bloom Twp and the road storage barn architect as his schedule permits. We may want to consider consulting with Bricker and Eckler if we want faster service. The trustees did not state their preference on how to proceed.
- Letter from Metro Parks: she distributed the letter for the review from elected officials. This will be on the 1/9/19 agenda: Randles said he is pleased they are cutting the dangerous trees down. Moore suggested we need detour signs. Smith said road closed signs. Road closed signs will be placed ahead of schedule. This will be voted on at the next meeting as the Administrator has a chance to talk to them about the project.

FIRE DEPT. REPORT: by Terry Gill, Chief

- Motion by Smith, second by Randles to approve and sign Madison Township, Pickaway County contract for services. Motion carried 3-0.
- He said an Extended Sick Leave Policy will be presented at the next meeting.

ROAD DEPT. REPORT, Steve Green, Supervisor

Culvert replacement with Guardrail on Bowling Green Lane: Eric McCrady from the Fairfield County Engineer's Office joined the meeting via phone to discuss the Bowling Green Culvert project that is scheduled for 2019. Design work is completed. No easement for this culvert so ROW negotiations will be done by the county on behalf of the township. Expected to go to bid in early spring. Rough estimate for the project is \$100,000. Estimates will be obtained for guardrail options.

Motion by Smith, second by Randles to approve the amount of \$1678 for the ACE Truck & Body quote for hoist repair for truck #1 (Mike's). Motion carried 3-0.

Motion by Smith, second by Randles to enter into executive session for the purpose of 121.22: employment compensation. Motion carried 3-0.

ADJOURN: Following the executive session, the chair adjourned the meeting.

Minutes Certified by

David L. Cyphert, Fiscal Officer

Date: