

BLOOM TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING 11/19/05 @ 9:00 a.m.

Joseph Smith, Chairperson, called the meeting to order. Members present were Smith, David Petty; Larry Coyle; and Carol Moore, Clerk. Also present were Anne Cyphert, Administrator for Board Office and Bldg/Zoning Administrator; and Randy Solt, Acting Road Supervisor. The purpose of the meeting was to discuss needs for the Administrative Office Building with Barry Holmes of M-E Engineering (also present), and reports from department heads. The Pledge of Allegiance was recited.

GREENCASTLE PROJECT

- List for discussion:
 - Light at front entrance – this was fixed earlier today.
 - Incomplete flushing of urinal – is it a problem? Holmes replied that old water is the reason for the smell and that the urinal has been plunged. While the urinal problem has improved, he stated it is still not totally fixed. The drain pipes are old. He said the O-rings will need frequent replacing in the urinal. He again recommended a water softener. Clerk Moore and Administrator Cyphert agreed to get estimates for a water softener.
 - Leak in basement – is it taken care of? Solt stated someone broke the underground outdoor pipe while the renovations were being made which caused the back up of water into the basement that overloaded the sump pump. Solt stated it has been temporarily corrected by running a drain pipe that empties east of the building into the neighbor's yard. Smith suggested Solt look into running a tile to correct the problem. Moore asked how much money should be earmarked for FY06 for the repair. Holmes said it could be corrected by having the road department use the backhoe to fix it. Smith asked Solt to cost the project and report back to the trustees at the November 23 meeting.
 - Leak in meeting room below steeple: Holmes stated further repairs are needed for the roof and flashing needs to be installed. Holmes will cost the project for the trustees and anticipates two days with two workers would be needed. Holmes recommended heavy caulking be done to hold it for the winter and then address repairs needed in the spring. Moore asked the trustees if she should earmark money in the FY06 budget for the project. Petty recommended earmarking \$2,000.

Holmes also recommended the township keep an eye on the roof valleys and he said they should be painted approximately every year or every two years using a good heavy primer.

- Meeting room door – air space at bottom: Holmes stated he will have a rubber strip installed at the bottom of the door to protect the meeting room from cold air and wet weather. He will have a crew perform that task at no charge to the township.
- Time-line for records to be deposited with the clerk: Holmes suggested he meet with Moore to go over the project records at which time he would give the records to the township for storage.

ALSPACH ROAD DITCH ISSUE

- Signing of repayment agreements update. Coyle stated he has made arrangements for the property owners involved to sign notarized documents on Monday evening for the Beetle-Bailey project. He will present the signed easement and repayment agreements at the November 23 meeting.
- Moore announced that Leopardi Excavating reported to Aimee Hunkele, Administrative Assistant, when he dropped off the bill that there is a back-up of water further up from the job he did. Says backhoe is sitting there and now would be the time to take care of it if it was decided at the meeting to do so. Smith and Solt stated they are familiar with the property being referred to and it is owned by Leo Lamb. Coyle said the township has no authority to go on private property unless water is going out onto the road. The work Leopardi did for the township is working.

OTHER DEPARTMENT ISSUES

Road Department: Solt thanked Anne Cyphert for getting a fax machine for his office and stated an additional phone line would need to be installed for it. There were no objections noted.

Cyphert reported that she received notice from Crawford and Company that Paul Michael Lafayette has been appointed counsel in the recent litigation case filed by Eagles Nest. She stated she has worked with Lafayette on prior issues and is confident in his abilities.

Trustee Smith adjourned the meeting.

Joseph Smith
Chairperson

Carol J. Moore
Clerk